RIDE
Tulare County

Tulare County Regional Transit Agency
AGENDA
October 19th, 2026
3:30 PM
Meeting Location:
200 E. Center Avenue
Visalia, CA 93291

NOTE: This meeting will allow the public to participate in the meeting via Microsoft Teams using the following link:

Join the meeting now

Meeting ID: 262 527 949 562 82

Passcode: sD93f3PL

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the Tulare County Regional Transit Agency ("TCRTA") office at 559-623-0832 at least 3 days prior to the meeting. Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCRTA office.

I. **CALL TO ORDER, WELCOME, AND ROLL CALL**

II. **PLEDGE OF ALLEGIANCE**

III. **PUBLIC COMMENT**

NOTICE TO THE PUBLIC
PUBLIC COMMENT PERIOD

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCRTA but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

IV. CONSENT CALENDAR ITEMS:

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Action / Discussion Items.

Request Approval of the Consent Calendar Items

A.	Approve Minutes of September 21st , 2026	(Pages 01-02)
B.	Information: Monthly Ridership Summary	(Pages 03-06)
C.	Information: Monthly Budget Report	(Pages 07-09)
D.	Action: Approve TCRTA November Cancellation and Reschedule of December Board Meeting	(Pages 11-12)
E.	Action: Approve Reso 2026-038 FY 2026-2027 State of Good Repairs Project List	(Pages 13-16)

V. ACTION/ DISCUSSION ITEMS:

A.	Action: Approve Reso 2026-039 SB 125 Microtransit Operating Amend 2	(Pages 17-24)
B.	Action: Approve Reso 2026-040 SB 125 EV Charging infrastructure Amend 2	(Pages 25-32)
C.	Action: Approve Reso 2026-041 FY 27 TCRTA TDA Claims	(Pages 33-42)
D.	Information: Acceptance of FTA Triennial Review Final Report	(Pages 43-81)
E.	Information: Election of TCRTA Chair/ Vice Chair	(Pages 83-94)

VI. OTHER BUSINESS:

A. Requests from Board Members for Future Agenda Items

B. Director's Report

C.

VII. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation (Government Code Section 54956.9(d)(2))
Number of Potential Cases: 2

B. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION
(Government Code Section § 54956.9(d) (1))
Cesar Diaz v. Karen Encinas; TCRTA
Tulare County Superior Court Case No. VCU333769

VIII. ADJOURN:

The next regularly scheduled Tulare County Regional Transit Agency (TCRTA) Board meeting will be **Monday, November 16th, 2026, and will take place at 3:30 pm** at the Tulare County Regional Transit Agency (TCRTA), 200 E. Center Avenue, Visalia, CA 93291.

TULARE COUNTY REGIONAL TRANSIT AGENCY

BOARD OF DIRECTORS	ALTERNATE	AGENCY
Maribel Reynosa – Vice Chair	Kuldip Thusu	City of Dinuba
Vicki Riddle	Frankie Alves	City of Exeter
Greg Gomez	Paul Boyer	City of Farmersville
Misty Villarreal	Joe Soria	City of Lindsay
Terry Sayre	Jose Sigala	City of Tulare
Jose Martinez	Rudy Mendoza	City of Woodlake
Larry Micari - Chair	Amy Shuklian	County of Tulare
Vacant	Vacant	Tule River Tribe

EX OFFICIO MEMBERS

Sidd Nag, CalVans
Liz Wynn, TCAG Public Transit Representative

TCRTA STAFF

Derek Winning, TCRTA Executive Director
Chris Acevedo, TCRTA Transit Planning Manager
Juana Sierra Perez, TCRTA Finance Manager
Sina Davoudi, TCRTA Transit Analyst
Megan Flores Rosas, TCRTA Transit Analyst
Vacant, TCRTA Transit Analyst
Danielle Puder, TCRTA Accountant III
Ashlee Compton, TCRTA Transit Coordinator I
Alissa Kennedy, TCRTA Transit Coordinator I
*Thomas Degn, County Counsel

TCRTA
200 E. Center Avenue
Visalia, CA 93291
Phone: (559) 623-0832
www.ridetc.org

Tulare County Regional Transit Agency (TCRTA)
2026 Board Meeting Schedule

Date	Location
January 26, 2026*	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
February 23, 2026*	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
March 16, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
April 20, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
May 18, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
June 15, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
~~July 20, 2026~~	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
August 17, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
September 21, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
October 19, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
November 16, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
December 21, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291

The TCRTA Board meets at 3:30 pm. Most meetings fall on the third Monday of each month. Meeting dates with asterisks have been changed due to holidays and/or calendar conflicts.

Meetings will be held at the location noted above for each month, unless otherwise noted in that month's agenda.

This page intentionally left blank.

Tulare County Regional Transit Agency
Board Meeting Minutes
September 21st, 2026, 3:30 p.m.

Members Present:
Members Absent:
Non-Voting Alternates:
Ex Officio Present:
Staff Present: Derek Winning, Chris Acevedo, Alissa Kennedy
Sina Davoudi Kanderagh, Juana Sierra-Perez, Megan Rosas, Ashlee Compton, Danielle Puder

Counsel Present: Jeffery Kuhn
***Board member attended online or due to emergency or just cause.**

I. CALL TO ORDER:
Micari called the meeting to order at 3:30 p.m.

II. PLEDGE OF ALLEGIANCE:
Led by Director Gomez

III. PUBLIC COMMENT:
None

IV. CONSENT CALENDAR ITEMS:

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Action / Discussion Items.

Request Approval of the Consent Calendar Items

- **A.** Approve Minutes of September 21st, 2026
- **B.** Information: Monthly Ridership Summary
- **C.** Information: Monthly Budget Report
- **D.** Action: Action: Approve Reso 2026-034 Public Transportation Agency Safety Plan (PTASP)
- **E.** Action: Action: Approve Reso 2026-035 Transit Asset Management Plan (TAM)
- **F.** Action: Approve Reso 2026-37 Approve (LCTOP) FY 25-26 Project Zero Emission Replacement Buses

M: Martinez
S: Villarreal
Notes: All Consent Items passed unanimously

V. ACTION/ DISCUSSION ITEMS:

A. Action: Approve Reso 2026-032 Short Range Transit Plan

M:Martinez
S: Riddle
Notes: Resolution 2026-032 passed unanimously

B. Action: Approve Reso 2026-033 Budget Amendment 2
M: Reynosa
S: Riddle
Notes: Resolution 2026-033 passed unanimously

C. Action: Approve Reso 2026-036 Loop Bus Policies
M: Villarreal
S:Reynosa
Notes: Resolution 2026-036 passed unanimously

VI. OTHER BUSINESS:

A. Requests from Board Members for Future Agenda Items
Notes:

B. Director's Report: None

VII. ADJOURN:

The meeting adjourned at 3:46 p.m. Vice Board Chair Reynosa confirmed the next scheduled meeting of the Tulare County Regional Transit Agency (TCRTA) Board of Directors will be held on **Monday, October 19th, 2026, and will take place at 3:30 PM**. at the Tulare County Regional Transit Agency (TCRTA), 200 E. Center Avenue, Visalia, CA 93291.

AGENDA ITEM IV-B: FY 2026-2027 Ridership Summary Report

RIDE Tulare County	FIXED ROUTE (12-Month Period)																
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	YEARLY	AVERAGE
OPERATING DAYS																	
Weekday	22	22	20	23	18	19	21	19	21	22	21	21	22	22	20	**271**	**21**
Saturday	4	5	4	4	5	4	4	4	5	4	5	4	4	5	4	**56**	**4**
Sunday	4	4	5	4	6	7	5	5	5	3	4	5	4	4	5	**61**	**5**
TOTAL OPERATING DAYS	**30**	**31**	**29**	**31**	**29**	**30**	**30**	**28**	**31**	**29**	**30**	**30**	**30**	**31**	**29**	**388**	**30**
FIXED ROUTE RIDERSHIP																	
Dinuba: D1	503	795	736	695	366	570	502	613	625	338	419	635	445	304	555	**6,803**	**523**
D2	370	476	483	442	455	544	520	516	600	278	445	567	371	463	646	**6,330**	**487**
D3	142	69	120	116	60	88	123	53	53	105	36	87	55	81	93	**1,070**	**82**
D4	424	342	427	325	229	226	158	173	146	134	205	480	180	183	288	**3,154**	**243**
(Dinuba Connection) DC	472	1,284	1,419	1,302	1,267	915	611	1,460	1,312	1,183	293	335	555	1,489	1,937	**14,078**	**1,083**
(Dinuba High School Loop) DL	N/A	N/A	57	42	28	24	46	62	38	29	N/A	N/A	N/A	N/A	N/A	**326**	**41**
Dinuba Totals	**1,911**	**2,966**	**3,242**	**2,922**	**2,405**	**2,367**	**1,960**	**2,877**	**2,774**	**2,067**	**1,398**	**2,104**	**1,606**	**2,520**	**3,519**	**31,761**	**410**
Tulare: T1	1,737	1,952	1,854	1,581	1,912	1,764	1,763	1,765	2,027	1,668	1,807	1,741	1,484	1,762	1,569	**22,697**	**1,746**
T2	1,866	2,143	1,943	1,776	1,392	1,632	1,862	1,916	2,160	2,002	1,868	1,575	1,723	1,736	1,392	**22,977**	**1,767**
T3	2,231	2,470	2,391	2,346	1,870	1,971	2,229	2,154	2,456	2,272	2,252	2,200	2,021	1,961	1,966	**28,089**	**2,161**
T4	2,742	2,896	2,479	2,926	2,273	2,175	2,398	2,445	2,666	2,555	2,912	2,532	2,445	2,669	2,211	**32,686**	**2,514**
T5	1,385	1,709	1,780	1,310	1,478	1,587	1,575	1,550	1,599	1,286	1,924	1,459	1,356	1,370	1,144	**19,418**	**1,494**
T6	914	1,727	1,868	1,651	1,299	1,232	1,587	1,741	1,998	1,665	1,218	996	765	1,148	1,549	**18,717**	**1,440**
(Tulare) 11X	2,088	3,028	2,967	3,146	2,320	2,545	2,919	3,135	3,592	3,233	2,772	2,089	2,304	3,212	3,379	**37,613**	**2,893**
Tulare Totals	**12,963**	**15,925**	**15,282**	**14,736**	**12,544**	**12,906**	**14,333**	**14,706**	**16,498**	**14,681**	**14,753**	**12,592**	**12,098**	**13,858**	**13,210**	**182,197**	**2,002**
Commuter: C10	2,781	3,469	3,514	2,912	1,952	2,846	3,167	2,479	2,405	3,215	2,662	3,013	2,010	3,423	1,396	**34,994**	**2,692**
C20	1,439	1,491	1,752	2,034	1,275	1,239	1,176	1,087	1,724	1,571	1,482	1,268	1,522	1,600	1,817	**19,547**	**1,504**
C30	2,552	3,002	2,971	2,473	2,150	2,941	3,286	3,521	3,550	3,673	3,019	2,808	2,624	3,595	4,143	**40,754**	**3,135**
C40	1,737	3,149	3,063	2,111	3,073	1,882	2,583	2,658	3,385	3,212	3,387	2,090	2,016	2,983	3,846	**36,289**	**2,791**
C70	62	0	0	30	4	6	0	15	58	56	79	33	28	40	9	**358**	**28**
C80	58	6	0	0	0	9	0	0	83	92	44	16	10	5	11	**270**	**21**
C90	358	137	6	112	82	0	0	4	412	379	322	139	86	263	357	**2,162**	**166**
County Totals	**8,987**	**11,254**	**11,306**	**9,672**	**8,536**	**8,923**	**10,212**	**9,764**	**11,617**	**12,198**	**10,995**	**9,367**	**8,296**	**11,909**	**11,579**	**134,374**	**1,477**
Tule River Tribe (TR)	70	75	66	81	55	61	52	52	84	79	115	71	N/A	N/A	N/A	**716**	**72**
TOTAL RIDERSHIP	**23,931**	**30,220**	**29,896**	**27,411**	**23,540**	**24,257**	**26,557**	**27,399**	**30,973**	**29,025**	**27,261**	**24,134**	**22,000**	**28,287**	**28,308**	**349,048**	**1,280**

AGENDA ITEM IV-B: FY 2026-2027 Ridership Summary Report

RIDE Tulare County	ON-DEMAND (12-Month Period)																
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	YEARLY	AVERAGE
PARATRANSIT RIDERSHIP																	
Dinuba	206	233	227	222	188	228	234	205	234	217	216	237	284	275	227	**2,994**	**230**
Lindsay	84	69	62	60	36	39	35	27	22	41	24	39	42	47	42	**516**	**40**
County	92	95	84	119	132	135	157	173	224	244	291	298	298	285	287	**2,727**	**210**
Tulare	494	497	450	610	549	575	640	596	629	697	703	606	645	670	672	**8,042**	**619**
Woodlake	164	154	188	193	141	193	205	211	232	198	181	160	183	161	204	**2,450**	**188**
TOTAL RIDERSHIP	**1,040**	**1,048**	**1,011**	**1,204**	**1,046**	**1,170**	**1,271**	**1,212**	**1,341**	**1,397**	**1,415**	**1,340**	**1,452**	**1,438**	**1,432**	**16,729**	**257**
MICROTRANSIT RIDERSHIP																	
Dinuba	298	279	271	253	236	257	287	259	372	323	320	312	268	283	282	**3,723**	**3,723**
Exeter	18	15	15	26	32	42	27	39	55	39	48	36	51	51	29	**490**	**490**
Farmersville	72	86	140	141	98	94	61	78	120	76	56	55	68	76	49	**1,112**	**1,112**
Goshen	26	36	49	37	30	31	26	35	61	83	60	39	54	67	72	**644**	**644**
Ivanhoe	46	41	44	72	65	79	71	62	58	63	58	33	33	62	53	**753**	**753**
Lindsay	64	78	113	124	126	144	157	185	158	170	163	154	151	157	174	**1,976**	**1,976**
Orosi-Cutler	31	31	17	27	30	42	38	39	47	29	39	44	52	50	46	**500**	**500**
Porterville	44	58	121	160	131	127	147	174	186	214	204	159	183	171	177	**2,154**	**2,154**
County	229	262	242	268	201	276	306	302	378	387	456	320	381	415	558	**4,490**	**4,490**
Tulare	619	880	858	891	836	797	886	760	812	792	721	687	742	940	930	**10,652**	**10,652**
Visalia	361	416	479	592	459	472	480	438	471	370	377	290	302	448	408	**5,586**	**5,586**
Woodlake	35	30	40	41	28	32	53	56	73	53	30	46	50	39	68	**609**	**609**
TOTAL RIDERSHIP	**1,843**	**2,212**	**2,389**	**2,632**	**2,272**	**2,393**	**2,539**	**2,427**	**2,791**	**2,599**	**2,532**	**2,175**	**2,335**	**2,759**	**2,846**	**32,689**	**2,724**
Rider Account Creations	**279**	**381**	**342**	**313**	**242**	**239**	**296**	**250**	**283**	**298**	**249**	**227**	**324**	**416**	**379**	**3,858**	**297**

RIDE Tulare County	SERVICES PROVIDED BY VISALIA TRANSIT (12-Month Period)																
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	YEARLY	AVERAGE
FIXED ROUTE RIDERSHIP																	
Exeter Boardings (Route 9)	688	956	990	962	928	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	**2,880**	**960**
TOTAL EXETER RIDERSHIP	**688**	**956**	**990**	**962**	**928**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**N/A**	**2,880**	**960**
Farmersville Boardings (Route 9)	607	883	1,096	904	805	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	**2,805**	**935**
Farmersville Boardings (Route 12)	383	409	188	116	247	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	**551**	**184**
TOTAL FARMERSVILLE RIDERSHIP	**990**	**1,292**	**1,284**	**1,020**	**1,052**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,356**	**559**
DIAL-A-RIDE RIDERSHIP																	
Trips from Exeter	92	77	85	85	52	87	84	60	83	88	89	71	88	90	98	**1,060**	**82**
Trips to Exeter	69	72	78	80	48	80	74	52	79	73	72	69	86	79	89	**959**	**74**
TOTAL EXETER RIDERSHIP	**161**	**149**	**163**	**165**	**100**	**167**	**158**	**112**	**162**	**161**	**161**	**140**	**174**	**169**	**187**	**2,019**	**78**
Trips from Farmersville	27	39	38	55	41	68	40	38	41	54	53	57	63	57	69	**674**	**52**
Trips to Farmersville	24	33	33	50	40	63	40	30	42	41	51	55	69	54	70	**638**	**49**
TOTAL FARMERSVILLE RIDERSHIP	**51**	**72**	**71**	**105**	**81**	**131**	**80**	**68**	**83**	**95**	**104**	**112**	**132**	**111**	**139**	**1,312**	**50**

AGENDA ITEM IV-B-1: FY 2024-2025 Ridership Summary Report

TCRTA	FIXED ROUTE													
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	ANNUAL	Comments
OPERATING DAYS														
Weekday	22	22	20	23	18	19	21	19	21	22	21	21	**249**	
Saturday	4	5	4	4	5	4	4	4	5	4	5	4	**52**	
Sunday	4	4	5	4	6	7	5	5	5	3	4	5	**57**	
TOTAL OPERATING DAYS	**30**	**31**	**29**	**31**	**29**	**30**	**30**	**28**	**31**	**29**	**30**	**30**	**358**	
FIXED ROUTE RIDERSHIP														
Dinuba: D1	709	595	549	666	504	686	589	694	716	684	419	635	**7,446**	
D2	670	693	678	966	740	659	468	662	683	709	445	567	**7,940**	
D3	196	258	259	432	311	192	148	92	87	87	36	87	**2,185**	
D4	421	702	608	711	471	322	329	259	353	377	205	480	**5,238**	
(Dinuba Connection) DC	198	1,174	1,318	1,318	1,201	574	852	1,207	1,392	1,236	293	335	**11,098**	
Dinuba Totals	**2,194**	**3,422**	**3,412**	**2,411**	**3,227**	**2,433**	**2,386**	**2,914**	**3,231**	**3,093**	**1,398**	**2,104**	**32,225**	
Tulare: T1	1,630	1,649	2,321	2,156	1,905	1,426	1,629	2,086	1,739	2,115	1,807	1,741	**22,204**	
T2	1,849	1,757	2,470	2,411	1,836	1,788	2,060	1,798	1,942	1,907	1,868	1,575	**23,261**	
T3	1,719	1,763	2,261	2,519	2,133	1,928	2,114	2,087	2,417	2,276	2,252	2,200	**25,669**	
T4	3,122	2,376	2,596	2,485	3,052	2,820	2,816	2,695	2,666	2,997	2,912	2,532	**33,069**	
T5	2,068	1,793	1,801	1,761	1,885	1,480	1,821	1,845	1,999	1,938	1,924	1,459	**21,774**	
T6	1,006	1,439	1,636	1,944	1,212	970	1,420	1,501	1,550	1,512	1,218	996	**16,404**	
(Tulare) 11X	1,721	2,266	2,570	3,280	2,941	2,645	3,283	2,879	3,271	2,937	2,772	2,089	**32,654**	
Tulare Totals	**13,115**	**13,043**	**15,655**	**16,556**	**14,964**	**13,057**	**15,143**	**14,891**	**15,584**	**15,682**	**14,753**	**12,592**	**175,035**	
Commuter: C10	2,483	3,508	3,677	4,498	3,873	3,642	3,915	3,957	4,456	3,920	2,662	3,013	**43,604**	
C20	1,514	1,643	1,819	1,871	1,717	1,663	1,628	1,489	1,609	1,712	1,482	1,268	**19,415**	
C30	2,387	2,284	3,204	3,338	3,769	3,166	3,171	3,424	3,602	3,385	3,019	2,808	**37,557**	
C40	2,274	2,963	2,862	3,165	2,957	2,887	4,046	3,764	4,302	3,278	3,387	2,090	**37,975**	
C70	49	49	55	37	45	69	70	91	87	78	79	33	**742**	
C80	57	62	82	46	82	84	73	73	50	31	44	16	**700**	
C90	213	330	550	545	391	415	348	494	308	245	322	139	**4,300**	
County Totals	**8,977**	**10,839**	**12,249**	**13,500**	**12,834**	**11,926**	**13,251**	**13,292**	**14,414**	**12,649**	**10,995**	**9,367**	**144,293**	
Tule River Tribe (TR)	**59**	**56**	**36**	**45**	**49**	**55**	**61**	**41**	**87**	**109**	**115**	**71**	**784**	Service reinstated on April 1, 2024
TOTAL RIDERSHIP	**24,345**	**27,360**	**31,352**	**32,512**	**31,074**	**27,471**	**30,841**	**31,138**	**33,316**	**31,533**	**27,261**	**24,134**	**352,337**	

AGENDA ITEM IV-B-1: FY 2024-2025 Ridership Summary Report

TCRTA	ON-DEMAND													
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	ANNUAL	Comments
PARATRANSIT RIDERSHIP														
Dinuba	71	89	94	121	124	113	103	98	131	140	169	133	**1,386**	
Lindsay	33	68	38	40	56	50	46	55	54	59	53	73	**625**	
Tulare	220	360	366	483	400	376	381	302	374	390	426	361	**4,439**	
Woodlake	102	218	233	251	175	163	163	145	181	185	193	157	**2,166**	
County	97	43	63	88	65	82	93	77	72	104	102	86	**972**	
TOTAL RIDERSHIP	**523**	**778**	**794**	**983**	**820**	**784**	**786**	**677**	**812**	**878**	**943**	**810**	**9,588**	Service commingled with Microtransit
MICROTRANSIT RIDERSHIP														
Dinuba	239	285	268	364	312	340	327	293	338	359	352	312	**3,789**	
Exeter											13	7	**20**	
Farmersville	29	51	67	79	23	24	43	32	32	42	52	45	**519**	
Lindsay	49	70	87	87	97	62	83	106	116	85	77	71	**990**	
Tulare	160	361	357	517	506	421	511	516	488	566	618	555	**5,576**	
Woodlake	38	41	35	55	81	144	109	88	98	67	81	60	**897**	
County	163	202	237	307	253	230	225	267	333	322	351	330	**3,220**	
Visalia	123	366	488	663	395	200	256	254	289	279	296	297	**3,906**	
TOTAL RIDERSHIP	**801**	**1,376**	**1,539**	**2,072**	**1,667**	**1,421**	**1,554**	**1,556**	**1,694**	**1,720**	**1,840**	**1,677**	**18,917**	Service commingled with Paratransit
Rider Account Creations	**420**	**423**	**369**	**314**	**276**	**226**	**236**	**247**	**261**	**216**	**264**	**252**	**3,504**	

TCRTA	SERVICES PROVIDED BY VISALIA TRANSIT													
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	ANNUAL	Comments
FIXED ROUTE RIDERSHIP														
Exeter Boardings (Route 9)	734	72	733	907	698	934	984	750	654	648	750	608	**8,472**	
TOTAL EXETER RIDERSHIP	**734**	**72**	**733**	**907**	**698**	**934**	**984**	**750**	**654**	**648**	**750**	**608**	**8,472**	
Farmersville Boardings (Route 9)	487	121	688	895	887	831	1,134	589	640	647	696	498	**8,113**	
Farmersville Boardings (Route 12)	459	629	514	399	427	571	419	570	702	841	705	508	**6,744**	
TOTAL FARMERSVILLE RIDERSHIP	**946**	**750**	**1,202**	**1,294**	**1,314**	**1,402**	**1,553**	**1,159**	**1,342**	**1,488**	**1,401**	**1,006**	**14,857**	
48														
DIAL-A-RIDE RIDERSHIP														
Trips from Exeter	117	61	84	168	110	69	69	65	55	53	63	26	**940**	
Trips to Exeter	117	77	83	173	119	73	79	70	63	56	69	28	**1,007**	
TOTAL EXETER RIDERSHIP	**234**	**138**	**167**	**341**	**229**	**142**	**148**	**135**	**118**	**109**	**132**	**54**	**1,947**	
Trips from Farmersville	78	38	32	64	63	24	27	20	29	29	27	18	**449**	
Trips to Farmersville	74	36	29	67	64	23	29	20	27	29	22	14	**434**	
TOTAL FARMERSVILLE RIDERSHIP	**152**	**74**	**61**	**131**	**127**	**47**	**56**	**40**	**56**	**58**	**49**	**32**	**883**	

County of Tulare

Report Name: Listing of Revenues vs Budget
Report ID: BA-A203
Fiscal Year: 2027 | Accounting Period: 3 | Fund(s): 793-793 | Department: 793 | Unit: 1000

Revenue September 30, 2026

Report Date: 10/8/2026 | Report Time: 8:28 AM

RSRC DESCRIPTION	CURRENT PERIOD		YEAR TO DATE			
CODE - DESCRIPTION	COLLECTED REVENUE	RECOGNIZED REVENUE	COLLECTED REVENUE	RECOGNIZED REVENUE	CURRENT BUDGET	ADOPTED BUDGET
Fund: 793 - TCRTA JPA	**Department:** 793 - TCRTA JPA		**Unit:** 1000 - Tulare County			
4079 - Measure R Local	1,952,218.75	1,952,218.75	1,952,218.75	1,952,218.75	0.00	0.00
4801 - Interest	0.00	0.00	0.00	0.00	1.00	1.00
5054 - State-Other	4,052,369.12	4,052,369.12	(0.01)	(0.01)	0.00	0.00
5096 - LCTOP	0.00	0.00	0.00	0.00	0.00	0.00
5256 - FTA	0.00	0.00	(1,586,590.00)	(1,586,590.00)	0.00	0.00
5700 - Fed-Other	0.00	0.00	0.00	0.00	0.00	0.00
5835 - Oth Revenue	28,954.03	28,954.03	45,235.85	45,235.85	0.00	0.00
5841 - O/L Warrants	0.00	0.00	0.00	0.00	1.00	1.00
5873 - Pub Trans	49,361.19	49,361.19	119,088.70	119,088.70	0.00	0.00
UNIT 1000 Totals:	**6,082,903.09**	**6,082,903.09**	**529,953.29**	**529,953.29**	**2.00**	**2.00**
DEPT 793 Totals:	**6,082,903.09**	**6,082,903.09**	**529,953.29**	**529,953.29**	**2.00**	**2.00**
FUND 793 Totals:	**6,082,903.09**	**6,082,903.09**	**529,953.29**	**529,953.29**	**2.00**	**2.00**
Report Totals:	**6,082,903.09**	**6,082,903.09**	**529,953.29**	**529,953.29**	**2.00**	**2.00**

County of Tulare

Report Name: Listing of Obligations and Budget
Report ID: BA-A103
Fiscal Year : 2027 | Accounting Period: 3 | Fund(s): 793 |
Department: 793 | Unit: 1000 | Activity: All

Expenditures September 30, 2026

Report ID: BA-A103 | Report Date: 10/8/2026 | Report Time: 8:24 AM

Object	Current Period			Year to Date				
Code - Description	Encumbrances	Expenditures	Total Obligations	Encumbrances	Expenditures	Total Obligations	Current Budget	Adopted Budget
Fund: 793 - TCRTA JPA	**Department:** 793 - TCRTA JPA			**Unit:** 1000 - Tulare County			**Activity:**	
Appropriation: 793 - Department Tota								
6000 Salaries	0.00	0.00	0.00	0.00	0.00	0.00	954,895.00	954,895.00
6001 Alloc. Sal.	0.00	93,982.79	93,982.79	0.00	182,198.10	182,198.10	1.00	1.00
6003 Other Pay	0.00	2,836.17	2,836.17	0.00	5,327.52	5,327.52	1.00	1.00
6004 Benefits	0.00	8,645.22	8,645.22	0.00	20,749.33	20,749.33	1.00	1.00
6005 Extra Help	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
6011 Retire-Co	0.00	15,940.73	15,940.73	0.00	32,548.40	32,548.40	1.00	1.00
6012 Soc Sec	0.00	7,455.20	7,455.20	0.00	14,463.02	14,463.02	1.00	1.00
6014 Pob	0.00	5,745.72	5,745.72	0.00	11,530.17	11,530.17	1.00	1.00
7000 Services	0.00	56,827.16	56,827.16	0.00	257,557.16	257,557.16	850,000.00	850,000.00
7005 Communicate	0.00	43,892.67	43,892.67	0.00	48,153.80	48,153.80	119,917.00	119,917.00
7007 Food	0.00	114.72	114.72	0.00	189.59	189.59	100.00	100.00
7010 Insurance	0.00	17,772.00	17,772.00	0.00	17,772.00	17,772.00	34,439.00	34,439.00
7021 Maint-Equip	11,639.18	73,777.87	85,417.05	14,589.18	51,582.87	66,172.05	943,438.00	943,438.00
7024 Maint-Bld-Im	0.00	6,613.76	6,613.76	0.00	8,993.70	8,993.70	0.00	0.00
7027 Memberships	0.00	1,400.00	1,400.00	0.00	1,400.00	1,400.00	0.00	0.00
7028 Misc Exp	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
7036 Office Expen	(2,108.64)	3,174.82	1,066.18	1,610.00	6,528.31	8,138.31	30,516.00	30,516.00
7040 Courier	0.00	36.87	36.87	0.00	55.43	55.43	275.00	275.00
7043 Prof & Spec	34,505.00	2,095,521.48	2,130,026.48	34,505.00	1,091,369.71	1,125,874.71	15,035,507.00	15,035,507.00
7062 Rent-Bldg	0.00	6,117.24	6,117.24	0.00	21,108.96	21,108.96	72,058.00	72,058.00
7066 Spc Dept Exp	(439,861.10)	106,901.40	(332,959.70)	397,468.35	113,263.05	510,731.40	4,565,815.00	4,565,815.00

County of Tulare

Report Name: Listing of Obligations and Budget
Report ID: BA-A103
Fiscal Year : 2027 | Accounting Period: 3 | Fund(s): 793 |
Department: 793 | Unit: 1000 | Activity: All

Expenditures September 30, 2026

Report ID: BA-A103 | Report Date: 10/8/2026 | Report Time: 8:24 AM

Object	Current Period			Year to Date				
Code - Description	Encumbrances	Expenditures	Total Obligations	Encumbrances	Expenditures	Total Obligations	Current Budget	Adopted Budget
Fund: 793 - TCRTA JPA	**Department:** 793 - TCRTA JPA			**Unit:** 1000 - Tulare County			**Activity:**	
Appropriation: 793 - Department Tota								
7073 Training	0.00	1,300.00	1,300.00	0.00	1,300.00	1,300.00	12,806.00	12,806.00
7074 Trans & Trav	0.00	0.00	0.00	0.00	0.00	0.00	16,754.00	16,754.00
7081 Utilities	0.00	18,734.51	18,734.51	0.00	36,392.25	36,392.25	142,631.00	142,631.00
7106 Gas & Oil	0.00	76,053.89	76,053.89	0.00	152,566.02	152,566.02	586,147.00	586,147.00
7130 EE Appreciation	0.00	0.00	0.00	0.00	0.00	0.00	350.00	350.00
7421 Int-Late Pay	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
7720 ADMIN CNTY LS	0.00	2,482.00	2,482.00	0.00	6,103.00	6,103.00	53,130.00	53,130.00
8347 Oth Vehicles	(265,839.20)	1,074,718.75	808,879.55	15,551,918.10	1,074,718.75	16,626,636.85	8,117,658.00	8,117,658.00
APPR 793 Totals:	**(661,664.76)**	**3,720,044.97**	**3,058,380.21**	**16,000,090.63**	**3,155,871.14**	**19,155,961.77**	**31,539,444.00**	**31,539,444.00**
ACTV Totals:	**(661,664.76)**	**3,720,044.97**	**3,058,380.21**	**16,000,090.63**	**3,155,871.14**	**19,155,961.77**	**31,539,444.00**	**31,539,444.00**
UNIT 1000 Totals:	**(661,664.76)**	**3,720,044.97**	**3,058,380.21**	**16,000,090.63**	**3,155,871.14**	**19,155,961.77**	**31,539,444.00**	**31,539,444.00**
DEPT 793 Totals:	**(661,664.76)**	**3,720,044.97**	**3,058,380.21**	**16,000,090.63**	**3,155,871.14**	**19,155,961.77**	**31,539,444.00**	**31,539,444.00**
FUND 793 Totals:	**(661,664.76)**	**3,720,044.97**	**3,058,380.21**	**16,000,090.63**	**3,155,871.14**	**19,155,961.77**	**31,539,444.00**	**31,539,444.00**
Report Totals:	**(661,664.76)**	**3,720,044.97**	**3,058,380.21**	**16,000,090.63**	**3,155,871.14**	**19,155,961.77**	**31,539,444.00**	**31,539,444.00**

This page intentionally left blank.

Tulare County Regional Transit Agency

AGENDA ITEM VI - D
October 13th, 2026
Prepared by: Alissa Kennedy, TCRTA Coordinator

SUBJECT:

Action: Cancel November 2026 TCRTA Board Meeting and Reschedule December Meeting to December 14, 2026

BACKGROUND:

The Tulare County Regional Transit Agency (TCRTA) holds regular monthly Board of Directors meetings in coordination with the Tulare County Association of Governments (TCAG) schedule. In alignment with TCAG, TCRTA proposes to cancel its November meeting and reschedule the December meeting to an earlier date. These meetings are essential for agency oversight, project updates, and decision-making.

DISCUSSION:

In accordance with TCAG and at the direction of the TCRTA Board of Directors, staff recommend the cancellation of the regularly scheduled November 2026 Board meeting. This recommendation is due to a light agenda, scheduling conflicts, and to better align with end-of-year agency priorities.

Additionally, to ensure that year-end items and pending actions are addressed in a timely manner, the December 2026 Board meeting is proposed to be rescheduled to December 14th, 2026.

RECOMMENDATION:

The Tulare County Regional Transit Agency Board of Directors approve the cancellation of the November 2026 Board Meeting and reschedule the December 2026 meeting to December 14th, 2026

FISCAL IMPACT:

None

ATTACHMENTS:

None

Tulare County Regional Transit Agency (TCRTA)
2026 Board Meeting Schedule

Date	Location
January 26, 2026*	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
February 23, 2026*	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
March 16, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
April 20, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
May 18, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
June 15, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
July 20, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
August 17, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
September 21, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
October 19, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
~~November 16, 2026~~ Cancelled	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291
~~December 21, 2026~~ December 14, 2026	Tulare County Regional Transit Agency 200 E Center Ave., Visalia, CA 93291

The TCRTA Board meets at 3:30 pm. Most meetings fall on the third Monday of each month. Meeting dates with asterisks have been changed due to holidays and/or calendar conflicts.

Meetings will be held at the location noted above for each month, unless otherwise noted in that month's agenda.

Tulare County Regional Transit Agency

AGENDA ITEM IV-E
October 19, 2026
Prepared by Chris Acevedo, TCRTA Staff

SUBJECT:

Action: Approve Reso 2026-038 FY 2026-2027 State of Good Repairs Project List

BACKGROUND:

The State of Good Repair (SGR) Program is a statewide funding program that provides annual allocations to transit operators for projects that maintain infrastructure, support preventative maintenance, and keep vehicles in a state of good repair. Funds are distributed through the State Transit Assistance formula and administered locally by the Tulare County Association of Governments (TCAG). These funds help ensure safe, reliable, and sustainable transit service throughout the region.

DISCUSSION:

For Fiscal Year (FY) 2026-2027, TCRTA's State of Good Repair (SGR) allocation totals $502,778.12. TCRTA has traditionally utilized SGR funding to provide local matching funds for rolling stock purchases supported by Federal Transit Administration (FTA) grants.

Staff proposes to utilize the FY 2026-2027 SGR allocation toward the following vehicle replacement projects:

- Project 1 – Heavy Duty Bus Purchases ($270,000.00): Provide local matching funds for the purchase of heavy-duty buses included in two State-administered FTA Section 5339 grant applications.
- Project 2 – Van Purchases ($211,525.60): Provide local matching funds for the purchase of replacement vans included in TCRTA's FY 2026 FTA Section 5339(c) Low or No Emission Grant Program application.
- Project 3 – Van Purchases ($21,252.52): Provide additional local matching funds for the purchase of replacement vans included in TCRTA's FY 2026 FTA Section 5339(c) Low or No Emission Grant Program application.

These projects will support TCRTA's ongoing fleet replacement efforts by replacing aging vehicles and maintaining safe, reliable, and sustainable transit services throughout the region.

RECOMMENDATION:

That the Tulare County Regional Transit Agency Board of Directors:

1. Approve the proposed Fiscal Year 2026-2027 State of Good Repair (SGR) project list totaling $502,778.12.
2. Authorize the submission of the proposed projects for SGR funding.
3. Authorize the Executive Director to execute all necessary documents and make any administrative or funding adjustments necessary to facilitate the approval and implementation of the projects, consistent with program requirements and available funding.

FISCAL IMPACT:

The FY 2026-2027 SGR allocation totals $502,778.12 and will be utilized as local matching funds for federally funded vehicle purchases.

ATTACHMENTS:

1. Resolution 2026-038 Approving 2026-2027 State of Good Repairs Project List

RESOLUTION: 2026-038

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY APPROVING THE FY 2026-2027 STATE OF GOOD REPAIRS PROJECT LIST

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017, established the State of Good Repair (SGR) Program to fund eligible transit maintenance, rehabilitation, and capital projects that maintain the public transit system in a state of good repair; and

WHEREAS, the Tulare County Regional Transit Agency (TCRTA) is an eligible project sponsor and may receive State Transit Assistance – State of Good Repair funds for eligible transit capital projects; and

WHEREAS, the Tulare County Association of Governments distributes SGR funds to eligible project sponsors under its regional jurisdiction; and

WHEREAS, TCRTA proposes to utilize its FY 2026-2027 SGR allocation of $502,778.12 to support eligible transit capital projects, including local matching funds for federally funded vehicle purchases.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY, that the Board hereby approves the FY 2026-2027 State of Good Repair Program project list; and

BE IT FURTHER RESOLVED, that TCRTA agrees to comply with all applicable statutes, regulations, requirements, and guidelines governing the State of Good Repair Program, including the Certifications and Assurances; and

BE IT FURTHER RESOLVED, that the Executive Director is hereby authorized to submit the project list and request for allocation of SGR funds, execute all necessary applications, forms, and agreements, and make any necessary administrative or funding adjustments consistent with program requirements and available funding.

PASSED AND ADOPTED this 19th day of October 2026 by the Board of Directors of the Tulare County Regional Transit Agency.

RESOLUTION: 2026-038

THE FOREGOING RESOLUTION was adopted upon motion of _____ and seconded by _____ at a meeting thereof held on the 19th day of October 2026.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed_____
Larry Micari/ Maribel Reynosa
Board Chair/ Board Vice Chair

ATTEST:
I HEREBY CERTIFY that the foregoing Resolution 2026-038 was duly adopted by the Board of Directors of the Tulare County Regional Transit Agency at a regular meeting thereof held on the 19th day of October 2026.

Signed_____
Derek Winning
Executive Director

Tulare County Regional Transit Agency

AGENDA ITEM V-A

October 19, 2026

Prepared by Derek Winning, TCRTA Staff

SUBJECT:

Action: Adoption of Resolution 2026-039 approving TCAG TCRTA SB 125 Program Supplemental Agreement Amendment 2 for Microtransit Pilot Operating Assistance

BACKGROUND:

In July 2023, the California State Legislature approved SB 125, which amended the Budget Act of 2023 to appropriate $4 billion of General Fund to the Transit and Intercity Rail Capital Program (TIRCP) over the next two (2) years, as well as a total of $1 billion from the Greenhouse Gas Reduction Fund (GGRF) and Public Transportation Account (PTA) over four (4) years to establish a new Zero-Emission Transit Capital Program (ZETCP). The program is administered by the California State Transportation Agency (CalSTA).

Tulare County Association of Governments (TCAG) is due to receive approximately $56 million through the life of the program and has already received its two-year allocation of over $39,000,000. In the interest of allowing member agencies who are receiving SB 125 funds to proceed with their projects as quickly as possible, TCAG staff have drafted a master agreement for the use of SB 125 program funds that is modeled on the Measure R master agreement.

DISCUSSION:

SB 125 guidelines require submission of an Annual Report to CalSTA but provide regional transportation planning agencies (RTPAs) discretion regarding the administration of program funds. TCAG staff have therefore proposed to utilize a master agreement modeled on the Measure R master agreements with member agencies. The TCRTA Board approved the SB 125 Cooperative Agreement at its November 18, 2024 meeting.

This agreement will not have any force or effect on transit projects unless and until a project-specific Program Supplement to this Agreement has been fully executed by both the Authority and the Sponsor.

The current SB 125 Supplemental Agreement funds Microtransit Operating Assistance in the amount of $7,799,905 for operating expenses from April 1, 2024 through June 30, 2026.

TCRTA Staff has included an SB 125 Supplemental Agreement Amendment 2 for Microtransit Operating Assistance at $11,799,905 for operating expenses from April 1, 2024 through June 30, 2027.

RECOMMENDATION:

Adoption of Resolution 2026-039 authorizing the TCRTA Executive Director to sign the TCAG TCRTA SB 125 Program Supplemental Agreement Amendment 2.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. TCAG TCRTA SB 125 Program Supplemental Agreement Amendment 2 for Microtransit Operating Assistance
2. Resolution 2026-039 Approving TCAG TCRTA SB 125 Program Supplemental Agreement Amend 1

SB 125 PROGRAM SUPPLEMENT TO COOPERATIVE AGREEMENT AMENDMENT 2

TCAG Agreement No._____

This Program Supplement ("Program Supplement") is made and entered into on March 17, 2025 by and between the TULARE COUNTY REGIONAL TRANIST AGENCY ("TCRTA") (the "SPONSOR") and the TULARE COUNTY ASSOCIATION OF GOVERNMENTS, acting as the Regional Transportation Planning Agency for Tulare County ("TCAG"). The SPONSOR and TCAG are each a "Party" and together are the "Parties" to this Program Supplement.

This Program Supplement herby incorporates the "SB 125 Cooperative Agreement" for SB 125 Program funding that was entered into between the SPONSOR and TCAG on January 8, 2025 and is subject to all terms and conditions thereof.

This Program Supplement is executed under authority of TCAG Resolution No. 2025-XXX, dated 21 April 2025.

The purpose of this Program Supplement is to document TCAG's approval of funding from the SB 125 Program for SPONSOR'S proposed project identified as TCRTA Microtransit Operating Assistance Project (the "Project"). The scope of said Project, including its costs and schedule, are shown on the attached Attachment "A."

Covenants of SPONSOR

1.1 By entering into this Program Supplement, SPONSOR agrees that it will only proceed with work authorized for specific phase(s) of the Project with written "Authorization to Proceed" or other TCAG approval and will not proceed with future phase(s) of the Project(s) prior to receiving a written "Authorization to Proceed" or other TCAG approval.

1.2 SPONSOR will advertise, award, and administer the Project(s) as necessary and in accordance with SPONSOR standards.

1.3 Contract award information, if any, shall be submitted by SPONSOR to TCAG within 60 days after any Project contract award.

1.4 Failure to submit contract award information in accordance with section 1.3 will cause a delay (without interest or penalties) in TCAG's processing of invoices for the construction phase of the Project.

1.5 If no costs have been invoiced by SPONSOR for the Project for a six-month period, then SPONSOR agrees to submit to TCAG for each Project phase a written explanation of the absence of Project(s) activity along with target billing dates and target billing amounts.

DRAFT

IN WITNESS WHEREOF, the undersigned Parties have executed this Program Supplement on the day and year first written above.

TULARE COUNTY ASSOCIATION OF GOVERNMENTS

By: _____ Attest: _____
TCAG Executive Director TCAG Finance Director

TULARE COUNTY REGIONAL TRANSIT AGENCY

By: _____ Attest: _____
TCRTA Executive Director TCRTA Finance Manager

DRAFT

SB 125 PROGRAM SUPPLEMENT TO
COOPERATIVE AGREEMENT AMENDMENT 2
TCAG Agreement No._____

Attachment A

Project Name: TCRTA Microtransit Operating Assistance Project

Project Scope

TCRTA operates an on-demand microtransit service that utilizes the VIA Application Platform. Operating areas include the Dinuba/North County Zone. Visalia=-Tulare Metro Area Zone, Lindsay-Porterville Metro Area Zone, and the South County Zone. Communities served include but not limited to Dinuba, Culter-Orosi, London, Traver, Goshen, Ivanhoe, Farmersville, Exeter, Lindsay, Poplar, Strathmore, Tulare, Tipton, Pixley, Earlimart, Richgrove, Matheny Tract, Tooleville. Operating assistance that includes both direct and indirect costs associated with operating TCRTA microtransit during the pilot period April 1, 2024 – June 30, 2027.

Project Schedule

Begin Microtransit Pilot	Apr 2024
End Micotransit Pilot	June 2027

Sources and Use of Funds

Funding Source	SB 125
Project Management	
PA&ED	
PS&E	
ROW	
Construction	$11,799,905
Total Funding	$11,799,905

DRAFT

This page intentionally left blank.

RESOLUTION: 2026-039

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY ADOPTING TCAG TCRTA SB 125 PROGRAM SUPPLEMENTAL AGREEMENT AMENDMENT 2

WHEREAS, on June 28, 2023, the California State Legislature approved SB 125, which authorized the distribution of $4 billion in Transit and Intercity Rail Capital Program (TIRCP) and $1.1 billion in Zero-Emission Transit Capital Program (ZETCP) funds to regional transportation planning agencies according to a population-based formula; and

WHEREAS, TCAG was allocated $48,671,620 in TIRCP and $7,372,832 in ZETCP funding; and

WHEREAS, TCAG staff submitted a board-approved program of projects to CalSTA in accordance with program guidelines; and

WHEREAS, CalSTA has authorized the disbursement of over $39,000,000 of TIRCP and ZETCP program funding to TCAG to date; and

WHEREAS, the TCAG SB 125 Program Amendment 2 includes the following project for TCRTA in order to fulling fund the Microtransit Pilot through FY 26 including:

1. Charging Infrastructure - $10.2 million
2. Microtransit Operating - $7.8 million

WHEREAS, TCRTA desires to be reimbursed for microtransit pilot operating expenses from April 1, 2024 through June 30, 2027; and

WHEREAS, it is in the interest of TCAG and member agencies to execute agreements governing the disbursement and utilization of these funds in an expeditious manner; and

NOW, THEREFORE, BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY, adopts the attached, “TCAG TCRTA SB 125 Program Supplemental Agreement Amendment 2”.

BE IT ADDITIONALLY RESOLVED that the Executive Director is hereby authorized to sign the SB 125 Supplemental Agreement Amendment 2.

THE FOREGOING RESOLUTION was adopted upon motion of _____ and seconded by _____ at meeting thereof held on the 19th day of October 2026.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed_____
Larry Micari/Maribel Reynosa
Board Chair/Board Vice Chair

ATTEST:
I HEREBY CERTIFY that the foregoing Resolution 2026-039 was duly adopted by the Board of Directors of the Tulare County Regional Transit Agency at a regular meeting thereof held on the 19th day of October 2026.

Signed_____
Derek Winning
Executive Director

Tulare County Regional Transit Agency

AGENDA ITEM V-B

October 19, 2026

Prepared by Derek Winning, TCRTA Staff

SUBJECT:

Action: Adoption of Resolution 2026-040 approving TCAG TCRTA SB 125 Program Supplemental Agreement Amendment 2 for EV Charging Infrastructure

BACKGROUND:

In July 2023, the California State Legislature approved SB 125, which amended the Budget Act of 2023 to appropriate $4 billion of General Fund to the Transit and Intercity Rail Capital Program (TIRCP) over the next two (2) years, as well as a total of $1 billion from the Greenhouse Gas Reduction Fund (GGRF) and Public Transportation Account (PTA) over four (4) years to establish a new Zero-Emission Transit Capital Program (ZETCP). The program is administered by the California State Transportation Agency (CalSTA).

Tulare County Association of Governments (TCAG) is due to receive approximately $56 million through the life of the program and has already received its two-year allocation of over $39,000,000. In the interest of allowing member agencies who are receiving SB 125 funds to proceed with their projects as quickly as possible, TCAG staff have drafted a master agreement for the use of SB 125 program funds that is modeled on the Measure R master agreement.

DISCUSSION:

SB 125 guidelines require submission of an Annual Report to CalSTA but provide regional transportation planning agencies (RTPAs) discretion regarding the administration of program funds. TCAG staff have therefore proposed to utilize a master agreement modeled on the Measure R master agreements with member agencies. The TCRTA Board approved the SB 125 Cooperative Agreement at its November 18, 2024 meeting.

This agreement will not have any force or effect on transit projects unless and until a project-specific Program Supplement to this Agreement has been fully executed by both the Authority and the Sponsor.

The current SB 125 Supplemental Agreement is for EV Charging Infrastructure Design at $1,000,000 for the County of Tulare Central Yard. The SB 125 Supplemental Agreement also included $300,000 for project management through construction and installation.

SB 125 Supplemental Agreement Amendment 1 provided for EV Charging Infrastructure at $10,189,357 for County of Tulare Central Yard. It is anticipated that City of Tulare EV charging will be handled at the County Central Yard.

Staff applied for an SB 1 grant for EV Charging Infrastructure and Microgrid with battery back-up. The cost estimate for that project is estimated at $8.5 million and is at least 2 years away from implementation.

In the interim, Staff recommends the purchase of an mobile EV Charging Generator that can be powered by propane or compressed natural gas. Should the SB 1 grant be awarded the EV Generator can be used for redundancy and/or moved to the City of Dinuba for use one its fleet is converted to zero emission.

TCRTA Staff has included an SB 125 Supplemental Agreement Amendment 2 for EV Charging Infrastructure as follows after shifting $4,000,000 to Microtransit Operating for FY 27:

Project Management: $300,000

Design: $750,000

Environmental: $50,000

Construction: $5,089,357

Total: $6,189,357

RECOMMENDATION:

Adoption of Resolution 2026-040 authorizing the TCRTA Executive Director to sign the TCAG TCRTA SB 125 Program Supplemental Agreement Amendment 2.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. TCAG TCRTA SB 125 Program Supplemental Agreement Amendment 2 for EV Charging Infrastructure
2. Resolution 2026-040 Approving TCAG TCRTA SB 125 Program Supplemental Agreement Amendment 2

SB 125 PROGRAM SUPPLEMENT TO COOPERATIVE AGREEMENT AMENDMENT 2

TCAG Agreement No._____

This Program Supplement ("Program Supplement") is made and entered into on January 27, 2025 by and between the **TULARE COUNTY REGIONAL TRANIST AGENCY** ("TCRTA") (the "SPONSOR") and the **TULARE COUNTY ASSOCIATION OF GOVERNMENTS**, acting as the Regional Transportation Planning Agency for Tulare County ("TCAG"). The SPONSOR and TCAG are each a "Party" and together are the "Parties" to this Program Supplement.

This Program Supplement herby incorporates the "SB 125 Cooperative Agreement" for SB 125 Program funding that was entered into between the SPONSOR and TCAG on January 8, 2025 and is subject to all terms and conditions thereof.

This Program Supplement is executed under authority of TCAG Resolution No. 2025-XXX, dated 27 January 2025.

The purpose of this Program Supplement is to document TCAG's approval of funding from the SB 125 Program for SPONSOR'S proposed project identified as TCRTA EV Charging Infrastructure Project (the "Project"). The scope of said Project, including its costs and schedule, are shown on the attached Attachment "A."

Covenants of SPONSOR

1.1 By entering into this Program Supplement, SPONSOR agrees that it will only proceed with work authorized for specific phase(s) of the Project with written "Authorization to Proceed" or other TCAG approval and will not proceed with future phase(s) of the Project(s) prior to receiving a written "Authorization to Proceed" or other TCAG approval.

1.2 SPONSOR will advertise, award, and administer the Project(s) as necessary and in accordance with SPONSOR standards.

1.3 Contract award information, if any, shall be submitted by SPONSOR to TCAG within 60 days after any Project contract award.

1.4 Failure to submit contract award information in accordance with section 1.3 will cause a delay (without interest or penalties) in TCAG's processing of invoices for the construction phase of the Project.

1.5 If no costs have been invoiced by SPONSOR for the Project for a six-month period, then SPONSOR agrees to submit to TCAG for each Project phase a written explanation of the absence of Project(s) activity along with target billing dates and target billing amounts.

IN WITNESS WHEREOF, the undersigned Parties have executed this Program Supplement on the day and year first written above.

TULARE COUNTY ASSOCIATION OF GOVERNMENTS

By: _____ Attest:_____
TCAG Executive Director TCAG Finance Director

TULARE COUNTY REGIONAL TRANSIT AGENCY

By:_____ Attest: _____
TCRTA Executive Director TCRTA Finance Manager

SB 125 PROGRAM SUPPLEMENT TO
COOPERATIVE AGREEMENT AMENDMENT 2
TCAG Agreement No._____

Attachment A

Project Name: TCRTA EV Charging Infrastructure Project

Project Scope

TCRTA will conduct a technical assessment followed by the installation , construction and maintenance of electric vehicle (EV) charging stations to support its current and future fleet of zero emission vehicles including microtransit/ paratransit vans and fixed-route medium to large heavy-duty buses. Charging stations and/or mobile off-grid EV Charging Generators would be installed at maintenance facilities located at the TCRTA Central Yard in Visalia and City of Dinuba Yard. Mobile off-grid EV Charging generator installed prior to full build of Socal Edison grid project which will require additional grant funding.

Project Schedule

Project Management RFP	June 2025
Design RFQ	Mar 2027
Complete Design	Sept 2027
Environmental	Dec 2027
Construction	June 2028- Mar 2029

Sources and Use of Funds

Funding Source	SB 125
Project Management	$300,000
PA&ED	$50,000
PS&E	$750,000
ROW	
Construction	$5,089,357
Total Funding	$6,189,357

This page intentionally left blank.

RESOLUTION: 2026-040

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY ADOPTING TCAG TCRTA SB 125 PROGRAM SUPPLEMENTAL AGREEMENT AMENDMENT 2

WHEREAS, on June 28, 2023, the California State Legislature approved SB 125, which authorized the distribution of $4 billion in Transit and Intercity Rail Capital Program (TIRCP) and $1.1 billion in Zero-Emission Transit Capital Program (ZETCP) funds to regional transportation planning agencies according to a population-based formula; and

WHEREAS, TCAG was allocated $48,671,620 in TIRCP and $7,372,832 in ZETCP funding; and

WHEREAS, TCAG staff submitted a board-approved program of projects to CalSTA in accordance with program guidelines; and

WHEREAS, CalSTA authorized the disbursement of over $39,000,000 of TIRCP and ZETCP funding to TCAG to date; and

WHEREAS, the TCAG SB 125 Program Amendment 2 includes the following project for TCRTA in order to fulling fund the Microtransit Pilot through FY 26 including:

1. Charging Infrastructure - $10.2 million
2. Microtransit Operating - $7.8 million

WHEREAS, TCRTA desires to implement the SB 125 EV Charging Infrastructure Project which is critical to the conversion to a zero emission fleet; and

WHEREAS, it is in the interest of TCAG and member agencies to execute agreements governing the disbursement and utilization of these funds in an expeditious manner; and

NOW, THEREFORE, BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY, adopts the attached, “TCAG TCRTA SB 125 Program Supplemental Agreement Amendment 2”.

BE IT ADDITIONALLY RESOLVED that the Executive Director is hereby authorized to sign the SB 125 Supplemental Agreement Amendment 2.

RESOLUTION: 2026-040

THE FOREGOING RESOLUTION was adopted upon motion of _____ and seconded by _____ at meeting thereof held on the 19th day of October 2026.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed_____
Larry Micari/Maribel Reynosa
Board Chair/ Board Vice Chair

ATTEST:
I HEREBY CERTIFY that the foregoing Resolution 2026-040 was duly adopted by the Board of Directors of the Tulare County Regional Transit Agency at a regular meeting thereof held on the 19th day of October 2026.

Signed_____
Derek Winning
Executive Director

Tulare County Regional Transit Agency

AGENDA ITEM V - C
October 19, 2026
Prepared by Danielle Puder, TCRTA Staff

SUBJECT:

Action: Approve Resolution 2026-041 Authorizing FY 27 Transportation Development Act (TDA) Claim submittal to the Tulare County Association of Governments

BACKGROUND:

The Transportation Development Act (TDA) was passed in 1971 and provides transit funding for local agencies from two sources. The Local Transportation Fund (LTF) is derived through a ¼ cent of general sales tax collected statewide. The State Transit Assistance (STA) Fund is derived from a statewide sales tax on gasoline and diesel fuels and augmented by funds received via SB 1. The Tulare County Association of Governments (TCAG) approves the apportionments, accounting for transfer agreements between agencies, for transit services for each fiscal year. TCAG reviews the claims and instructs the County Auditor on the payment of funds to each respective agency. Many requirements exist for approving claims, including items such as budget information and farebox recovery ratios, vehicle safety inspection reports and compliance with fiscal and performance audits.

DISCUSSION:

The TCRTA Joint Powers Agreement No: 29727 provides that member agencies may authorize TCRTA to submit claims for its member's allocated TDA funds if unanimously approved by the directors present and voting at a meeting. The TCRTA FY 27 TDA Claims are based upon the FY 27 Fiscal Budget through Amendment 1.

The TCAG TDA Claims Manual also requires that local agencies provide a resolution of concurrence for claims to be disbursed from TCAG member accounts. TCRTA Staff worked closely with member agencies on the claim amounts which are to reimburse TCRTA for FY 27 operations and maintenance expenses from July 1, 2026 through June 30, 2027.

The following indicate the aggregate of TCRTA FY 27 TDA Claims for transit expenses, LTF claims for streets and roads.

1. FY 2026-27 TDA claim by the Tulare County Regional Transit Agency in the amounts of $2,517,546.59 in State Transit Assistance and $2,776,261.00 in Local Transportation

Funds, and State of Good Repair in the amount of $502,778.12, subject to the TCAG TDA Claims Manual.

2. FY 2026-27 TDA claim by member agencies for the remaining $12,744,086.79 as applicable in Local Transportation Funds for streets and roads purposes, subject to the TCAG TDA Claims Manual.

RECOMMENDATION:

Approve Resolution 2026-041 Authorizing FY 27 TDA Claim submittal to the Tulare County Association of Governments.

FISCAL IMPACT:

Reimbursement for FY 27 Operations & Maintenance expenses on behalf of member agencies.

ATTACHMENTS:

1. Resolution 2026-041 Authorizing the submittal of FY 27 TDA Claims to TCAG
2. TCRTA FY 27 TDA Claims by member agency contribution

RESOLUTION: 2026-041

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY APPROVING FY 27 TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIMS FOR SUBMISSION TO THE TULARE COUNTY ASSOCIATION OF GOVERNMENTS

WHEREAS, the Joint Powers Agreement, dated August 11, 2020, by and among the County of Tulare and the Cities of Dinuba, Exeter, Farmersville, Lindsay, Tulare, Woodlake, and the Tule River Tribe (each, a “Party” or “Member Agency”) hereafter called Tulare County Regional Transit Agency “TCRTA”; and

WHEREAS, pursuant to Government Code Section 66500 et seq., the Tulare County Association of Governments ("TCAG") is the regional transportation planning agency for Tulare County; and

WHEREAS, the Mil!s-Alquist-Deddeh Act ("Transportation Development Act" or "TDA"), Public Utilities Code Section 99200 et seq., makes certain retail sales tax revenues available to eligible claimants for public transportation projects and purposes; and

WHEREAS, TCAG is responsible for the allocation of TDA funds to eligible claimants within the Tulare County region; and

WHEREAS, for the fiscal year 2026-27 TCRTA and its member agencies were allocated an estimated $2,517,546.59 in State Transit Assistance ("STA") funds, $15,520,347.79 in Local Transportation Funds ("LTF"), and $502,778.12 in State of Good Repair ("SGR") funds; and

WHEREAS, the TCRTA Joint Powers Agreement No: 29727 provides that member agencies may authorize TCRTA to submit claims for its member's allocated TDA funds if unanimously approved by the directors present and voting at a meeting; and

WHEREAS, the Tulare County Regional Transit Agency's fiscal year 2026-27 transit budget, as amended, lists the amounts of and purposes for the fiscal year 2026-27 TDA allocations requested; and

WHEREAS, the FY 27 TDA Claim for each TCRTA member agency including a detailed breakdown of FY 27 Revenues and Expenditures is included as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED:

1. That the TCRTA Board of Directors does hereby authorize a FY 2026-27 TDA claim by the Tulare County Regional Transit Agency in the amounts of $2,517,546.59 in State Transit Assistance and $2,776,261.00 in Local Transportation Funds, and State of Good Repair in the amount of $502,778.12, subject to the TCAG 2025 TDA Claims Manual.

2. That the TCRTA Board of Directors does hereby approve a FY 2026-27 TDA claim by member agencies for the remaining $12,744,086.79 as applicable in Local Transportation Funds, subject to the TCAG 2025 TDA Claims Manual.

NOW, THEREFORE, BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY, hereby approves the submission to TCAG of the FY 27 TCRTA TDA Claims.

THE FOREGOING RESOLUTION was adopted upon motion of _____and seconded by _____ at meeting thereof held on the 19th day of October 2026.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed_____
Larry Micari/Maribel Reynosa
Board Chair/Vice Chair

ATTEST:
I HEREBY CERTIFY that the foregoing Resolution 2026-041 was duly adopted by the Board of Directors of the Tulare County Regional Transit Agency at a regular meeting thereof held on the 19th day of October 2026.

Signed_____
Derek Winning
Executive Director

FORM A
Budget for Current Claim Year

Claimant: TCRTA

Fiscal Year: 2026-2027

			Revenues
1	Passenger Fare Revenues:		$677,515.33
	Special Fare Revenues:		
2	Auxiliary Revenues:		$264,570.17
3	Measure R expansion funds:		$877,500.00
4	STA (current year claim):		$2,438,939.77
5	LTF (current year claim):		$2,776,261.00
6	FTA Grants (total):		$3,578,578.00
7	Interest:		$276,662.47
8	Other Revenues:		
		SB 125	$4,666,356.30
		OTHER FED/STATE	$1,064,057.30
		TCRTA- STA	$78,606.82
9	Fund Balance amounts:		
		RESERVE	$6,602,586.70
		Total:	$23,301,633.87

			Expenditures
10	Administration:		$1,168,777.92
11	Operations and Maintenance:		$16,563,699.07
12	Professional Services:		
13	Materials and Supplies:		$ 756,850.07
14	Casualty & Liability cost:		$49,085.78
15	Debt Service:		
16	Utilities:		$164,931.26
17	Depreciation:		
18	Other:	RESERVE	$4,598,289.77
19	Capital Expenses:		
	Preventative Maintenance		
		Total:	$23,301,633.87

Notes:

Farmersville Rev/Exp = $208,623.54

Exeter Rev/Exp = $104,760.23

FY 27 SB 125 plus carryover balance sufficient to cover member contribution. No TDA Claim for transit for FY 27 is necessary.

FORM A
Budget for Current Claim Year

Claimant: City of Woodlake

Fiscal Year: 2026-2027

		Revenues
1	Passenger Fare Revenues:	$11,552.66
	Special Fare Revenues:	
2	Auxiliary Revenues:	$4,511.32
3	Measure R expansion funds:	$0.00
4	STA (current year claim):	$72,761.64
5	LTF (current year claim):	
6	FTA Grants (total):	$45,999.68
7	Interest:	$4,717.51
8	Other Revenues:	
	SB 125	$271,079.39
	OTHER FED/STATE	$19,484.14
9	Fund Balance amounts:	
	FY 27 BAL STA	$636,938.40
	Total:	$1,067,044.74

		Expenditures
10	Administration:	$19,929.42
11	Operations and Maintenance:	$282,436.00
12	Professional Services:	
13	Materials and Supplies:	$12,905.43
14	Casualty & Liability cost:	$836.99
15	Debt Service:	
16	Utilities:	$2,812.33
17	Depreciation:	
19	Other: RESERVE	$748,124.57
19	Capital Expenses:	
	Preventative Maintenance	
	Total:	$1,067,044.74

Notes:

FTA 5311	$	45,999.68

FORM A
Budget for Current Claim Year

Claimant: County of Tulare

Fiscal Year: 2026-2027

			Revenues
1	Passenger Fare Revenues:		$264,547.10
	Special Fare Revenues:		
2	Auxiliary Revenues:		$103,305.81
3	Measure R expansion funds:		$590,000.00
4	STA (current year claim):		$1,313,286.61
5	LTF (current year claim):		$1,367,869.36
6	FTA Grants (total):		$903,465.11
7	Interest:		$108,027.45
8	Other Revenues:		
		SB 125	$1,014,446.65
		OTHER FED/STATE	$446,172.15
9	Fund Balance amounts:		
		STA	
		RESERVE	$3,191,910.63
		Total:	$9,303,030.88

			Expenditures
10	Administration:		$456,368.72
11	Operations and Maintenance:		$6,467,570.99
12	Professional Services:		
13	Materials and Supplies:		$295,524.66
14	Casualty & Liability cost:		$19,166.36
15	Debt Service:		
16	Utilities:		$64,400.14
17	Depreciation:		
19	Other:	LTF Reserve	$2,000,000.00
19	Capital Expenses:		
	Preventative Maintenance		
		Total:	$9,303,030.88

Notes:

FTA 5311 Project	$	903,465.11

FORM A
Budget for Current Claim Year

Claimant: City of Dinuba

Fiscal Year: 2026-2027

		Revenues
1	Passenger Fare Revenues:	$91,119.31
	Special Fare Revenues:	
2	Auxiliary Revenues:	$35,582.15
3	Measure R expansion funds:	$117,500.00
4	STA (current year claim):	$236,554.87
5	LTF (current year claim):	$797,294.59
6	FTA Grants (total):	$370,668.36
7	Interest:	$37,208.45
8	Other Revenues:	
	SB 125 PL	$475,560.70
	OTHER FED/STATE	$153,677.36
9	Fund Balance amounts:	
	RESERVE	$200,254.52
	Total:	$2,515,420.31

		Expenditures
10	Administration:	$157,189.41
11	Operations and Maintenance:	$2,227,658.58
12	Professional Services:	
13	Materials and Supplies:	$101,789.07
14	Casualty & Liability cost:	$6,601.57
15	Debt Service:	
16	Utilities:	$22,181.67
17	Depreciation:	
19	Other:	$0.00
		$0.00
19	Capital Expenses:	
	Preventative Maintenance	
	Total:	$2,515,420.31

Notes:

FTA 5311	250,668.36
FTA 5311	120,000.00
	370,668.36

FORM A
Budget for Current Claim Year

Claimant: City of Lindsay

Fiscal Year: 2026-2027

		Revenues
1	Passenger Fare Revenues:	$23,414.95
	Special Fare Revenues:	
2	Auxiliary Revenues:	$9,143.55
3	Measure R expansion funds:	
4	STA (current year claim):	$115,664.20
5	LTF (current year claim):	
6	FTA Grants (total):	$50,693.85
7	Interest:	$9,561.46
8	Other Revenues:	
	SB 125	$549,686.53
	OTHER FED/STATE	$39,490.51
9	Fund Balance amounts:	
	FY 27 BAL STA	$1,185,712.77
	Total:	$1,983,367.83

		Expenditures
10	Administration:	$40,393.00
11	Operations and Maintenance:	$572,441.99
12	Professional Services:	
13	Materials and Supplies:	$26,156.76
14	Casualty & Liability cost:	$1,696.41
15	Debt Service:	
16	Utilities:	$5,700.03
17	Depreciation:	
18	Other: RESERVE	$1,336,979.63
19	Capital Expenses:	
	Preventative Maintenance	
	Total:	$1,983,367.83

Notes:

FTA 5311	$	50,693.85

FORM A
Budget for Current Claim Year

Claimant: City of Tulare

Fiscal Year: 2026-2027

			Revenues
1	Passenger Fare Revenues:		$276,006.85
	Special Fare Revenues:		
2	Auxiliary Revenues:		$107,780.85
3	Measure R expansion funds:		$170,000.00
4	STA (current year claim):		$700,672.45
5	LTF (current year claim):		$611,097.04
6	FTA Grants (total):		$2,207,751.00
7	Interest:		$112,707.02
8	Other Revenues:	SB 125	$2,099,852.71
		OTHER FED/STATE	$465,499.61
9	Fund Balance amounts:		
	RESERVE		$1,368,018.80
		Total:	$8,119,386.35

			Expenditures
10	Administration:		$476,137.88
11	Operations and Maintenance:		$6,747,735.69
12	Professional Services:		
13	Materials and Supplies:		$308,326.31
14	Casualty & Liability cost:		$19,996.61
15	Debt Service:		
16	Utilities:		$67,189.85
17	Depreciation:		
18	Other:	LTF RESERVE	$500,000.00
19	Capital Expenses:		
	Preventative Maintenance		
		Total:	$8,119,386.35

Notes:

5307 Opperating	$ 1,707,751.00
5307 Maintenance	$ 500,000.00
	$ 2,207,751.00

Tulare County Regional Transit Agency

AGENDA ITEM V-D
October 19, 2026
Prepared by Juana Sierra-Perez, Finance Manager

SUBJECT:

Action: Acceptance of Federal Transit Administration Triennial Review Final Report and Summary of Closed Deficiencies.

BACKGROUND:

The Federal Transit Administration (FTA) conducted TCRTA's first Triennial Review to evaluate compliance with federal requirements for award management and program implementation. The review included a site visit on August 4–5, 2026, and a virtual exit conference on August 12, 2026. FTA issued the final report on October 6, 2026.

FTA identified 11 deficiencies in four areas: Financial Management and Capacity; Technical Capacity – Award Management; Procurement; and Public Transportation Agency Safety Plan. TCRTA submitted corrective action responses after the site visit, and FTA formally closed all 11 deficiencies on October 6, 2026. There are no outstanding deficiencies identified in the final report. Because this was TCRTA's first Triennial Review, there were no repeat deficiencies

DISCUSSION: The following summarizes the deficiencies and the corrective actions accepted by FTA. All findings below are closed as of October 6, 2026.

- **Financial Management and Capacity - One Deficiency**

    - **F6-3 Late Single Audit submissions.** The FY2023 and FY2024 Single Audit reporting packages were submitted after their required deadlines. TCRTA developed a Standard Operating Procedure (SOP) to support timely submission of the Single Audit report, data collection form, and reporting package. FTA accepted the SOP and closed the finding.

- **Technical Capacity - Award Management- Three Deficiencies**

    - **TC-AM1-1 Late or unsubmitted reports.** Required Federal Financial Reports (FFRs) and Milestone Progress Reports (MPRs) for awards CA-

2024-082 and CA-2024-171 remained incomplete or unsubmitted for the period ending September 30, 2025. TCRTA provided documented procedures for timely reporting and completed the required reports in TrAMS.

- **TC-AM2-2 MPR/FFR agreement.** Missing MPRs prevented comparison of financial activity with project progress. TCRTA provided procedures for completing and reconciling FFRs and MPRs and uploaded the reports for both awards for the period ending September 30, 2025.

- **TC-AM3-1 MPRs lacking required information.** The required FY2025 MPRs for the same two awards were still in "Work in Progress" status. TCRTA provided procedures for timely MPR submission and uploaded the updated FY2025 MPRs in TrAMS.

FTA closed all three award management findings.

- **Procurement - Six Deficiencies**

  - **P4-1- Contractor responsibility determinations.** All eight procurement files reviewed lacked evidence of contractor responsibility determinations. TCRTA provided a completed Contractor Responsibility Determination and Monitoring Form adopted in August 2026, evidence that its operations contractor was deemed responsible, and documentation of procurement staff training.

  - **P8-2- Simplified acquisition procedures.** An operational software procurement lacked evidence that price or rate quotations were obtained and reviewed. TCRTA provided its procurement policy and procedures manual documenting quotation requirements, along with evidence of staff training.

  - **P8-5- Noncompetitive award justification.** A software procurement labeled sole source lacked sufficient written justification and supporting documentation. TCRTA provided updated noncompetitive procurement procedures, a retrospective sole-source justification, and documentation of staff training.

  - **P10-1- Independent cost estimates.** Two software procurements lacked evidence of independent cost estimates prepared before bids or proposals were received. TCRTA provided written procurement procedures documenting independent cost estimate requirements and evidence of staff training.

  - **P10-2 - Cost or price analysis.** The same two software procurements lacked evidence of a cost or price analysis. TCRTA provided written procedures

requiring documented analysis for procurements above the simplified acquisition threshold and evidence of staff training.

- **P11-1 - Required FTA contract clauses.** Two software procurements lacked evidence of required FTA clauses. TCRTA updated its procurement procedures to include annual review of the FTA Master Agreement, 2 CFR Part 200, and other applicable requirements, and provided a clause and certification inventory checklist and staff training documentation.

FTA accepted the corrective action responses and closed all six procurement findings. The final report identifies June 16, 2026, as the documented procurement training date.

- **Public Transportation Agency Safety Plan — One Deficiency**

  - **PTASP3-2 — Missing safety performance targets.** The Agency Safety Plan did not include all 14 required safety performance targets, including measures related to major events, collisions, transit worker fatalities and assaults, and system reliability. TCRTA submitted an updated plan approved by the Board and signed by the Accountable Executive on September 21, 2026. The updated plan included all 14 required targets, and FTA closed the finding.

RECOMMENDATION:

That the Tulare County Regional Transit Agency Board of Directors receive and accept the FY2026 FTA Triennial Review Final Report and acknowledge FTA's closure of all 11 deficiencies on October 6, 2026

FISCAL IMPACT:

None

ATTACHMENTS:

1. FTA correspondence dated October 6, 2026, and FY2026 Triennial Review Final Report, Recipient ID 7405.

This page intentionally left blank.

FINAL REPORT

FISCAL YEAR 2026
TRIENNIAL REVIEW

Of

Tulare County Regional Transit Agency
(TCRTA)
Visalia, CA
Recipient ID 7405

Performed for:

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION
REGION 9

Prepared By:

Tuba Group, Inc.

Desk Review/Scoping Meeting: March 31, 2026
Site Visit Entrance Conference: August 4, 2026
Virtual Exit Conference: August 12, 2026
Draft Report: September 11, 2026
Final Report: October 6, 2026

Table of Contents

I. Executive Summary 1
1. Metric 1
2. Summary of Findings 1
II. Review Background and Process 4
1. Review Background 4
2. Process 4
III. Recipient Description 6
1. Organization 6
2. Award and Project Activity 7
IV. Results of the Review 9
1. Legal 9
2. Financial Management and Capacity 9
3. Technical Capacity – Award Management 10
4. Technical Capacity – Program Management & Subrecipient Oversight 12
5. Technical Capacity – Project Management 13
6. Transit Asset Management 13
7. Satisfactory Continuing Control 13
8. Maintenance 13
9. Procurement 13
10. [Reserved] 18
11. Title VI 18
12. Americans with Disabilities Act (ADA) – General 18
13. ADA – Complementary Paratransit 18
14. [Reserved] 18
15. School Bus 18
16. Charter Bus 19
17. Drug Free Workplace Act 19
18. Drug and Alcohol Program 19
19. Section 5307 Program 19
20. Section 5310 Program 20
21. Section 5311 Program 20
22. Public Transportation Agency Safety Plan 21
23. Cybersecurity 23
V. Participants 24
Appendix – Governing Directives 25

I. Executive Summary

This report documents the Federal Transit Administration's (FTA) Triennial Review of the Tulare County Regional Transit Agency (TCRTA) in Visalia, California. The FTA wants to ensure that awards are administered in accordance with the requirements of federal public transportation law at Title 49 U.S.C. Chapter 53. The review was performed by Tuba Group, Inc. (contractor/reviewer). During the site visit, the reviewers discussed the administrative and statutory requirements and reviewed recipient documents.

1. Metric

The metrics used to evaluate whether a recipient meets the requirements for each of the areas reviewed are:

- Not Deficient (ND): An area is considered not deficient if, during the review, nothing came to light that would indicate the requirements within the area reviewed were not met.
- Deficient (D): An area is considered deficient if any of the requirements within the area reviewed were not met.
- Not Applicable (NA): An area can be deemed not applicable if, after an initial assessment, the recipient does not conduct activities for which the requirements of the respective area would be applicable.

2. Summary of Findings

The Fiscal Year (FY) 2026 Triennial Review focused on TCRTA's compliance in up to 21 areas. Deficiencies related to the COVID-19 Relief funds have been clearly identified as part of the deficiency description in the respective review area.

There were no repeat deficiencies as this is TCRTA's first Triennial Review.

Deficiencies were found in the areas identified in the table below. The details of the required response – the corrective action(s) – are presented at the end of each deficient review area in the body of this report. Governing directives for deficient areas are presented in the Appendix.

After the site visit, TCRTA provided corrective action responses to address and close all deficiencies noted in the identified areas of the report that follows.

Review Area	Finding	Deficiency		Response Due Date	Date Closed
		Code	Description		
1. Legal	ND				
2. Financial Management and Capacity	D	F6-3	Single Audit submission deficient, including late submission	1/14/2027	10/6/2026
3. Technical Capacity – Award Management	D	TC-AM1-1	Late or Unsubmitted MPRs/FFRs	1/14/2027	10/6/2026
	D	TC-AM2-2	MPR/FFR do not agree	1/14/2027	10/6/2026
	D	TC-AM3-1	MPRs lack required information	1/14/2027	10/6/2026
4. Technical Capacity – Program Management and Subrecipient Oversight	ND				
5. Technical Capacity – Project Management	ND				
6. Transit Asset Management	ND				
7. Satisfactory Continuing Control	ND				
8. Maintenance	ND				
9. Procurement	D	P4-1	Responsibility determination deficiencies	1/14/2027	10/6/2026
	D	P8-2	Improper simplified acquisition procedures used	1/14/2027	10/6/2026
	D	P8-5	Lacking required justification(s) and documentation for noncompetitive award(s)	1/14/2027	10/6/2026
	D	P10-1	Lacking independent cost estimate	1/14/2027	10/6/2026
	D	P10-2	Lacking required cost or price analysis	1/14/2027	10/6/2026
	D	P11-1	Missing FTA Clauses	1/14/2027	10/6/2026
10. [Reserved]	NA				
11. Title VI	ND				
12. Americans with Disabilities Act (ADA) – General	ND				
13. ADA – Complementary Paratransit	ND				
14. [Reserved]	NA				

Review Area	Finding	Deficiency		Response Due Date	Date Closed
		Code	Description		
15. School Bus	ND				
16. Charter Bus	ND				
17. Drug-Free Workplace	ND				
18. Drug and Alcohol Program	ND				
19. Section 5307 Program	ND				
20. Section 5310 Program	NA				
21. Section 5311 Program	NA				
22. Public Transportation Agency Safety Plan					
	D	PTASP3-2	ASP missing required safety performance target(s)	10/30/2026 & 1/14/2027	10/6/2026
23. Cybersecurity	NA				

The metrics used to evaluate whether a recipient is meeting the requirements for each of the areas reviewed are: Deficient (D) / Not Deficient (ND) / Not Applicable (NA)

II. Review Background and Process

1. Review Background

The United States Code, Chapter 53 of Title 49 [49 U.S.C. 5307(f)(2)] requires that "At least once every 3 years, the Secretary shall review and evaluate completely the performance of a recipient in carrying out the recipient's program, specifically referring to compliance with statutory and administrative requirements..."

The Triennial Review includes a review of the recipient's compliance in up to 21 areas. The basic requirements for each of these areas are summarized in Section IV. FTA contracts with experienced reviewers to lead and conduct the Triennial Reviews, in partnership with the staff of the regional office.

This report presents the findings from the Triennial Review of the recipient. The review concentrated on procedures and practices employed since the recipient's previous Triennial Review*; however, when appropriate, FTA may have reviewed activities and policies from earlier periods to assess policies and the management of award funds during the review period. The specific documents reviewed and referenced in this report are available at the FTA regional office or the recipient's location.

2. Process

The Triennial Review includes a pre-review assessment, desk review and scoping meeting with FTA staff, and site visit to the recipient's location. The review activities occurred between December 23, 2025 and August 12, 2026, as stated in the table below.

The review began with the regional office transmitting to the recipient a notification of the review and a *Recipient Information Request* (RIR). Thereafter, FTA conducted a desk review and scoping meeting, which included review of FTA files and recipient information in FTA's electronic systems: Transit Award Management System (TrAMS) and Oversight Tracking System (OTrak). Following the desk review and scoping meeting, the reviewers and the recipient corresponded and exchanged information and documentation in preparation for the site visit. Prior to the site visit, the reviewer sent to the recipient an agenda package indicating the issues that would be discussed, records to be reviewed, and interviews to be conducted.

The site visit began with an entrance conference, at which the reviewers and FTA staff discussed the purpose of the Triennial Review and the review process. The reviewers conducted additional interviews and reviewed documentation to evidence the recipient's compliance with FTA requirements.

Upon completion of the site visit, the reviewers and FTA staff discussed preliminary findings with the recipient. Afterwards, about a week later, the reviewers and FTA staff presented the

* In TCRTA's case, since there was no prior review, the review period begins upon the TCRTA's execution of its first §5307 award.

findings in the virtual exit conference. The table below summarizes key review dates. Section V of this report lists the individuals who participated in the review.

Date	Process
December 23, 2025	FTA transmittal of the Recipient Information Request (RIR)
February 27, 2026	Recipient Transmittal of RIR to Reviewers
March 31, 2026	FTA and Reviewers Scoping Meeting/Desk Review
July 21, 2026	Reviewer Transmittal of the Agenda Package
August 4-5, 2026	Entrance Conference & Site Visit
August 12, 2026	Exit Conference (virtual)
September 11, 2026	FTA Transmittal of the Draft Report
October 6, 2026	Final Report to be sent to the Recipient within 45 business days from the Exit Conference

III. Recipient Description

1. Organization

Tulare County Regional Transit Agency (TCRTA), also known as RIDE Tulare County, is a Joint Powers transportation agency established in August 2020. TCRTA is governed by a Board of Directors, with each participating governing body appointing one representative to serve on the Board and a second representative to serve as an alternate.

TCRTA has a service area population of approximately 483,546 persons and provides fixed-route, demand-response, and microtransit services throughout the cities of Dinuba, Porterville, Tulare, Woodlake, Exeter, Farmersville, and Lindsay, as well as unincorporated areas of Tulare County and the Tule River Tribe of California. The agency provides convenient and accessible bus transportation between major business and community centers, county islands, local schools, medical facilities, and downtown transit centers, helping connect residents to essential services, employment, education, and other community destinations.

TCRTA operates a network of 19 fixed routes with service provided Monday to Friday 5:15 am to 9:26 pm, Saturdays 7:00 am to 7:00 pm, and Sundays 8:00 am to 6:42 pm. TCRTA also provides curb-to-curb demand response services for senior citizens and persons with disabilities residing in the above-mentioned locations. This service is provided weekdays from 6:00 am to 10:00 pm, Saturdays from 6:00 am to 10:00 pm, and Sundays from 8:00 am to 8:00 pm.

The basic adult fare for TCRTA bus service is $1.50. A reduced fare of $0.75 is offered to senior citizens and persons with disabilities during all hours.

TCRTA operates a fleet of 24 FTA-funded buses and 29 locally-owned buses in their fixed-route services. The current peak requirement is for 19 vehicles. TCRTA also has a fleet of 15 non-FTA funded vans and two FTA-funded vans that operate for demand response.

TCRTA operates its fleet of vehicles from two (2) non-FTA funded transit centers: Dinuba Transit Center at 180 East Merced Street in Dinuba, and Tulare Transit Center at 360 North K Street in Tulare.

2. Award and Project Activity

Below is a list of TCRTA's open awards at the time of the review.

Award Number	Amount	Year Executed	Description
CA-2024-171	$4,381,628	2024	FY20, FY21 and FY23 5307 FHWA CMAQ and STBG transferred to 5307 Purchase Electric Buses and Gas-Powered Shuttle Vans
CA-2024-082	$315,000	2024	FY21 Areas of Persistent Poverty (AOPP) Planning Assistance for Regional on-Demand Framework
CA-2024-205	$2,585,339	2024	FY24 5307 Operating Assistance, Preventive Maintenance and FY24 5339 Bus Replacement
CA-2025-267	$2,325,890	2025	FY23 & FY 25 5307 Operating Assistance, Preventive Maintenance and FY25 5339 Bus Replacement

TCRTA received Supplemental Funds for operating assistance in award CA-2022-210-01 (closed). This is TCRTA's first Triennial Review.

Projects Completed

- purchased four CNG buses
- used 5311 capital funding (subrecipient from the State of California) to purchase four (4) Ford F-550s cutaways. The final vehicle was delivered in October 2025.
- installed Peak Transit computer-assisted dispatch and automatic vehicle location (CAD/AVL) systems in all vehicles
- installed automatic passenger counters (APC) in all fixed-route vehicles
- purchased 10 electric vehicle (EV) Vans to provide microtransit service
- launched an on-demand microtransit service

Ongoing Projects

- has placed an order for 15 cutaways, with delivery starting summer 2026
- will purchase eight (8) battery electric buses to replace an aging fleet and to meet zero emission goals
- will purchase compressed natural gas (CNG) cutaways to replace an aging fleet
- will purchase microtransit vans to meet on-demand service needs

Future Projects

- EV Charging Microgrid Infrastructure – In a 2026 grant application in support of SB 1, TCRTA will purchase an electric charging unit that will enhance TCRTA electric charging infrastructure. This unit will convert CNG or propane into electric charge.

- Branding – TCRTA is undergoing a rebrand which includes changes to the company logo and name. This rebrand requires updating current bus stop infrastructure.
- Bus Shelters – TCRTA is undergoing a short-range transit plan. This plan will create bus route recommendations. As a result, 12 new bus shelters may be installed.
- Visalia–Tulare Bus Rapid Transit (BRT) – The region is implementing rapid transit bus service. TCRTA will seek additional funding to help pay for this service.

IV. Results of the Review

1. Legal

Basic Requirement: The recipient must promptly notify FTA of legal matters and additionally notify the USDOT Office of Inspector General (OIG) of any instances relating to false claims under the False Claims Act or fraud. Recipients must comply with restrictions on lobbying requirements.

Finding: No deficiency

2. Financial Management and Capacity

Basic Requirement: The recipient must have financial policies and procedures; an organizational structure that defines, assigns, and delegates fiduciary authority; and financial management systems in place to manage, match, and charge only allowable costs to the award. The recipient must conduct required Single Audits, as required by 2 CFR 200, and provide financial oversight of subrecipients.

Finding: One (1) deficiency

Deficiency Description: **F6-3: Single Audit submission deficient, including late submission**

The recipient is not compliant with 2 CFR 200.512 because it did not submit its single audit reports for FYs 2023 and 2024 in a timely manner. Specifically, the required submission date for the FY 2023 Single Audit was March 31, 2024, but TCRTA's actual submission date was July 2, 2024. In addition, the required submission date for the FY 2024 Single Audit was March 31, 2025, but TCRTA's actual submission date was September 8, 2025.

In accordance with 2 CFR 200.512, the recipient is required to submit its single audit and data collection form to the Federal Audit Clearinghouse within 30 calendar days after receipt of the report or nine months after the end of the audit period (whichever is earlier).

Corrective Actions and Schedule:

By January 14, 2027, TCRTA must submit procedures in OTrak to ensure that the Single Audit report, data collection form, and reporting package are submitted on time.

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA developed a Standard Operating Procedure (SOP) to support the timely submission of Single Audit reporting packages. **This deficiency is now closed.**

3. Technical Capacity – Award Management

Basic Requirement: The recipient must report progress of projects in awards to FTA and close awards timely.

Finding: Three (3) deficiencies

Deficiency Description: **TC-AM1-1 Late or unsubmitted MRPs/FFRs**

The recipient was not compliant with the federal reporting requirements under 2 CFR 200.328 because it failed to timely submit required Federal Financial Reports (FFRs) and Milestone Progress Reports (MPRs).

We reviewed the FFR and MPR reporting history in TrAMS for the four open FTA awards covering the past four years. The review identified multiple reporting periods for which required FFRs and MPRs had not been submitted.

For FTA awards CA-2024-082 and CA-2024-171, the FFR and MPR for the annual reporting period ending September 30, 2025, were due October 30, 2025. At the time of the site visit, both award's FFR and MPR reports were shown in TrAMS with a status of "Work in Progress" (WIP), indicating that they had not been submitted.

In accordance with 2 CFR 200.328(c) The recipient or subrecipient must submit financial reports as required by the federal award. Reports submitted annually by the recipient or subrecipient are due no later than 90 calendar days after the reporting period. Reports submitted quarterly or semiannually are due no later than 30 calendar days after the reporting period.

FTA Circular 5010.1 F states that for awards of more than $2 million in funds from FTA, recipients located in urbanized areas with populations of 200,000 or more must submit FFRs and MPRs to FTA within 30 days after the end of each quarter, i.e., by January 30, April 30, July 30, and October 30. For awards of $2 million or less in funds from FTA, recipients located in urbanized areas with populations of 200,000 or more must submit FFRs and MPRs to FTA annually on October 30, one month after the federal fiscal year ends. Recipients located in urbanized areas of less than 200,000 in population, FFRs and MPRs must be submitted and are due October 30, one month after the federal fiscal year ends. As of September 30, 2025, TCRTA had three active awards that exceeded $2 million in funds from FTA. It should be noted that effective October 1, 2025, FTA raised the quarterly reporting threshold from $2 million to $6 million for recipients in urbanized areas with populations of 200,000 or more.

It should be noted that the Visalia, CA urbanized area crossed the threshold from large in 2010 to small in 2020; this is reflected in FY 2024 formula apportionments.

Corrective Action and Schedule

By January 14, 2027, the recipient must submit in OTrak:

1. procedures for submitting future MPRs/FFRs on time
2. updated FFR/MPR reports for FY 2025

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA provided documented procedures for submitting MPRs/FFRs on time. In addition, TCRTA provided copies of completed MRPs/FFRs for awards CA-2024-082 and CA-2024-171 for the annual reporting period ending September 30, 2025. Copies of these reports have been uploaded in TrAMS. **This deficiency is now closed.**

Deficiency Description: **TC-AM2-2 MPR/FFR do not agree**

The recipient was not compliant with the federal reporting requirements under 2 CFR 200.328 because it failed to submit required Milestone Progress Reports (MPRs) for 2025. Specifically, for FY 2025 Quarter 4, the recipient did not submit the required MPR related to award CA-2024-082. However, the recipient did submit the corresponding FFR timely. For FTA Award CA-2024-171, the recipient did not submit either the required Quarter 4 2025 MPR or FFR.

2 CFR 200.328(b) requires that the federal agency or pass-through entity must collect financial reports no less than annually. The federal agency or pass-through entity may not collect financial reports more frequently than quarterly unless a specific condition has been implemented in accordance with 2 CFR 200.208. To the extent practicable, the federal agency or pass-through entity should collect financial reports in coordination with performance reports.

Because the required MPRs were not submitted, we were unable to compare the FFR activity and expenditures with the project progress and narrative information that should have been reported in the MPR. The absence of these required reports limits the ability to adequately assess project progress, reconcile reported financial activity with project accomplishments, and monitor compliance with federal award requirements.

FTA Circular 5010.1F, Chapter III, Section 6.d, Post-Award Administration states that recipients must provide a narrative detailing the financial state of the award and clearly explain any anticipated cost overruns or savings identified under the award. If no financial activity occurred during the reporting period, the recipient must still file a financial report. The explanation must include a narrative to explain "no activity." For example, if no action has occurred over subsequent reports, and milestones originally indicated progress that should have occurred, then an explanation is needed. Or, if the MPR indicates contract awards or work completed, the FFR should reflect that activity, or otherwise explain how the MPR differs from the financial activity during the reporting period.

Corrective Action and Schedule

By January 14, 2027, the recipient must submit in OTrak:

1. revised reports that address review comments and notify the regional office when the next reports are submitted.
2. updated procedures for reconciling FFRs and MPRs

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA provided documented procedures for completing reports and for reconciling FFRs and MPRs. In addition, copies of MPRs and FFRs for CA-2024-082 and CA-2024-171 for the period ending September 30, 2025 have been uploaded in TrAMS. **This deficiency is closed.**

Deficiency Description: **TC-AM3-1 MPRs lack required information**

The recipient was not compliant with 2 CFR 200.329 because it did not submit the required Milestone Progress Reports (MPRs) for Quarter 4 of 2025 for FTA awards CA-2024-171 and CA-2024-082. During the review, both MPRs were noted in TrAMS as "Work in Progress" (WIP) and had not been submitted.

The failure to submit the required MPRs timely limits the Federal Transit Administration's ability to monitor project progress, assess accomplishments, and determine whether the recipient is meeting the requirements and objectives of its federal awards.

FTA Circular 5010.1F, Chapter III, Section 6.d, Post-Award Administration states that recipients must provide a narrative detailing the financial state of the award and clearly explain any anticipated cost overruns or savings identified under the award. If no financial activity occurred during the reporting period, the recipient must still file a financial report. The explanation must include a narrative to explain "no activity." For example, if no action has occurred over subsequent reports, and milestones originally indicated progress that should have occurred, then an explanation is needed. Or, if the MPR indicates contract awards or work completed, the FFR should reflect that activity, or otherwise explain how the MPR differs from the financial activity during the reporting period.

Corrective Action and Schedule

By January 14, 2027, the recipient must submit in OTrak:

1. procedures for submitting future MPRs on time
2. completed reports that provide MPRs for CA-2024-171 and CA-2024-082 for FY 2025

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA provided documented procedures for submitting future MPRs on time. Additionally, updated MPR reports for CA-2024-171 and CA-2024-082 for FY 2025 have been uploaded in TrAMS. **This deficiency is now closed.**

4. Technical Capacity – Program Management & Subrecipient Oversight

Basic Requirement: Designated Recipients and states must document and follow a public involvement process for the development of the long-range statewide transportation plan and State Transportation Improvement Program (STIP). Designated Recipients of Section 5310 funds and states receiving funds from Sections 5310, 5311, and 5339(a) National Distribution allocation must develop and submit a State Management/Program Management Plan to FTA for approval. Recipients must enter into an agreement with each subrecipient, obtain required certifications from subrecipients, report SAM.gov on subawards, and ensure subrecipients comply with the terms of the award.

Finding: No deficiency

5. Technical Capacity – Project Management

Basic Requirement: The recipient must implement FTA-funded projects in accordance with the award application, FTA Master Agreement, and applicable laws and regulations using sound management practices.

Finding: No deficiency

6. Transit Asset Management

Basic Requirement: Recipients must comply with 49 CFR 625 to ensure public transportation providers develop and implement transit asset management (TAM) plans.

Finding: No deficiency

7. Satisfactory Continuing Control

Basic Requirement: The recipient must ensure that FTA-funded property will remain available and used for its originally authorized purpose throughout its useful life until disposition.

Finding: No deficiency

8. Maintenance

Basic Requirement: Recipients must keep federally-funded vehicles, equipment, and facilities in good operating condition. Recipients must keep Americans with Disabilities Act (ADA) accessibility features on all vehicles, equipment, and facilities in good operating order.

Finding: No deficiency

9. Procurement

Basic Requirement: The recipient and subrecipient must use its own documented procurement procedures which reflect applicable state, local, and tribal laws and regulations, and conform to applicable federal law and the standards identified in 2 CFR 200.

Finding: Six (6) deficiencies

Deficiency Description: **P4-1 Responsibility determination deficiencies**

We reviewed eight (8) procurements. For all eight, the procurement files lacked evidence of responsibility determinations. The recipient did not follow its written procurement procedures and did not maintain documentation demonstrating that contractor responsibility determinations were performed for procurements, such as checking for excluded parties on the System for Award Management (SAM) website or reviewing contractor financial background information.

The recipient was not compliant with 49 U.S.C. 5325(j) and 2 CFR 200.318(h), which require recipients to ensure that contracts are awarded to responsible contractors possessing the ability to successfully perform under the terms and conditions of the proposed procurement. As a result, the recipient could not demonstrate that it consistently evaluated and documented contractor responsibility.

Corrective Action and Schedule:

By January 14, 2027, the recipient must submit in OTrak:

1. evidence of verification on all open contracts that contractors were deemed responsible
2. documentation of implementation of the process to make adequate responsibility determination.

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA provided completed Contractor Responsibility Determination and Monitoring Form adopted in August 2026, to supplement the existing process. The recipient provided evidence of verification that its operations contractor was deemed responsible. TCRTA also provided documentation of training for all requirements of procurement; this training was provided on June 16, 2026. **This deficiency is now closed.**

Deficiency Description: **P8-2 Improper simplified acquisition procedures**

We reviewed eight (8) procurements. The recipient is not compliant with its simplified acquisition procedures that require that price or rate quotation be obtained from an adequate number of qualified sources. For one of the eight procurement files reviewed relating to operational software, the procurement files lacked adequate documentation to provide evidence that any price or rate quotes were obtained and reviewed. The recipient identified these as small purchases involving multiple awards. For the operational software awards, the procurement files did not contain evidence of quotes, bids, or other supporting documentation demonstrating that the recipient followed its procurement procedures. The recipient's procurement policy establishes small-purchase thresholds ranging from $10,000 to $150,000.

The Uniform Guidance in 2 CFR 200.320 Procurement methods, (a)(2) Simplified acquisitions states that the aggregate dollar amount the procurement transaction is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If simplified acquisition procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.

Corrective Action and Schedule:

By January 14, 2027, the recipient must submit evidence in OTrak that:

1. simplified acquisition process and procedures have been corrected
2. procurement staff have been trained in simplified acquisition procedures

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA provided its written procurement policy and procedures manual, which

outlines requirements to documentation that recipient must provide evidence that a price or rate quote was conducted. TCRTA provided documentation of training for all requirements of procurement; this training was provided on June 16, 2026. **This deficiency is now closed.**

Deficiency Description: **P8-5 Lacking required justification and documentation for noncompetitive award(s)**

We reviewed eight (8) procurements including software-related procurements. For one of those procurements reviewed, the recipient issued three separate awards to the same vendor totaling approximately $95,000 and, subsequently, issued another award of $310,000 within a two-year period. However, the documentation maintained in the procurement files was insufficient to demonstrate that the recipient properly applied its small-purchase procedures. TCRTA in its files labeled this as a sole source but did not provide a written noncompetitive procurement justification in its procurement files for the procurement.

Per 2 CFR 200.320 Procurement methods, (c) Noncompetitive procurement, there are specific circumstances in which the recipient or subrecipient may use a noncompetitive procurement method. The noncompetitive procurement method may only be used if one or more of the following circumstances apply:

(1) The amount of the procurement transaction does not exceed the micro-purchase threshold (see paragraph (a)(1) of this section);

(2) The procurement transaction can only be fulfilled by a single source;

(3) The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;

Corrective Action and Schedule:

By January 14, 2027, the recipient must submit evidence in OTrak:

1. non-competitive procurement processes and procedures have been corrected by documenting the software process and a justification for sole source.
2. procurement staff have been trained in implementing competitive proposal procedures.

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA provided updated non-competitive procurement processes and procedures and documentation retrospective of the sole source justification. TCRTA provided documentation of training for all requirements of procurement; this training was provided on June 16, 2026. **This deficiency is now closed.**

Deficiency Description: **P10-1 Lacking independent cost estimate**

For two software-related procurements reviewed, the recipient could not provide evidence that an independent cost estimate (ICE) had been developed prior to the receipt of bids or proposals. In addition, the recipient did not follow its own written procurement policies and procedures requiring an ICE for procurements exceeding the Federal Simplified Acquisition Threshold.

The recipient was not in compliance with 2 CFR 200.324 Contract cost and price, "... (a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals."

Corrective Action and Schedule:

By January 14, 2027, the recipient must submit evidence in OTrak that:

1. The recipient has corrected its independent cost estimate (ICE) procurement processes and procedures by documenting the required steps and controls to ensure compliance with applicable requirements.
2. Procurement staff have been trained in implementing competitive proposal procedures.

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA provided its written procurement policy and procedures manual, which outlines requirements to documentation that recipient must provide evidence that an independent cost estimate. TCRTA provided documentation of training for all requirements of procurement; this training was provided on June 16, 2026. **This deficiency is now closed.**

Deficiency Description: **P10-2 Lacking required cost or price analysis**

The recipient was not compliant with applicable requirements for conducting a cost or price analysis. For the two software related procurements reviewed, the recipient could not provide evidence that a cost or price analysis was conducted.

The recipient was not in compliance with 2 CFR 200.324 Contract cost and price, "... (a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals."

Corrective Action and Schedule:

By January 14, 2027, the recipient must submit evidence in OTrak that:

1. The recipient has corrected its cost and price analysis procurement processes and procedures by documenting the required steps and controls to ensure compliance with applicable requirements.

2. Procurement staff have been trained in implementing competitive proposal procedures.

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA provided their written procurement policy and procedures manual, which outlines requirements to documentation that recipient must provide evidence that a cost or price analysis is conducted on all procurements over the simplified acquisition threshold. TCRTA provided documentation of training for all requirements of procurement; this training was provided on June 16, 2026. **This deficiency is now closed.**

Deficiency Description: **P11-1 Missing FTA Clauses**

Review of two (2) software procurements showed no evidence of FTA federal clauses. The recipient was not compliant with 2 CFR 200.327 and Appendix II, as well as FTA Master Agreement (34) Section 16.d because it did not include all applicable required clauses in FTA-funded procurements.

Corrective Action and Schedule:

By January 14, 2027, the recipient must submit in OTrak:

1. Revised procurement procedures that ensure annual review of the following to confirm the inclusion of all FTA-required third-party contract clauses through use of a clause checklist or other mechanism:
    a. **FTA Master Agreement** – https://www.transit.dot.gov/funding/grantee resources/sample-fta-agreements/fta-grant-agreements
    b. **2 CFR Part 200** – https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part 200?toc=1
    c. ***Comprehensive Review Contractor's Manual*** – linked from https://www.transit.dot.gov/regulations-and-guidance/program-oversight/program oversight
    d. The revised procedures should also include a step to utilize **ProcurementPRO** to generate the clauses for each applicable procurement document. https://www.nationalrtap.org/Technology-Tools/ProcurementPRO
2. Evidence of staff training in the new procedures.

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA provided updated written procurement policy and procedures to include annual review of the FTA Master Agreement, 2 CFR Part 200, and other requirements. A clause and certification inventory checklist was also included. TCRTA provided documentation of training for all requirements of procurement; this training was provided on June 16, 2026. **This deficiency is now closed.**

10. [Reserved]

11. Title VI

Basic Requirement: The recipient must ensure that no person shall, on the grounds of race, color, or national origin, be excluded from participating in, or be denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance without regard to whether specific projects or services are federally-funded. The recipient must ensure that all transit services and related benefits are distributed in an equitable manner.

Finding: No deficiency

12. Americans with Disabilities Act (ADA) – General

Basic Requirement: Titles II and III of the Americans with Disabilities Act of 1990 provide that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility and the provision of service, including complementary paratransit service.

Finding: No deficiency

13. ADA – Complementary Paratransit

Basic Requirement: Under 49 CFR 37.121(a), each public entity operating a fixed-route system shall provide paratransit or other special service to individuals with disabilities that is comparable to the level of service provided to individuals without disabilities who use the fixed-route system. "Comparability" is determined by 49 CFR 37.123-37.133. Requirements for complementary paratransit do not apply to commuter bus, commuter rail, or intercity rail systems.

Finding: No deficiency

14. [Reserved]

15. School Bus

Basic Requirement: Recipients are prohibited from providing school bus service in competition with private school bus operators unless the service qualifies and is approved by the FTA Administrator under an allowable exemption. Federally-funded equipment or facilities cannot be used to provide exclusive school bus service.

Finding: No deficiency

16. Charter Bus

Basic Requirement: Recipients are prohibited from using FTA-funded equipment and facilities to provide charter service that unfairly competes with private charter operators. Recipients may operate charter only when the service meets a specified exception defined in rule.

Finding: No deficiency

17. Drug Free Workplace Act

Basic Requirement: Recipients are required to maintain a drug free workplace for all award-related employees; report any convictions occurring in the workplace timely; and have an ongoing drug free awareness program.

Finding: No deficiency

18. Drug and Alcohol Program

Basic Requirement: Recipients receiving Section 5307, 5309, 5311, or 5339 funds that have safety-sensitive employees must have a drug and alcohol testing program in place for such employees.

Finding: No deficiency

19. Section 5307 Program

Basic Requirement: The recipient must participate in the transportation planning process in accordance with FTA requirements and the metropolitan and statewide planning regulations.

Recipients shall develop, publish, afford an opportunity for a public hearing on, and submit for approval, a program of projects (POP).

Recipients are expected to have a written, locally-developed process for soliciting and considering public comment before raising a fare or carrying out a major transportation service reduction.

For fixed-route service supported with Section 5307 assistance, fares charged to seniors, persons with disabilities, or an individual presenting a Medicare card during off-peak hours will not be more than one-half the peak-hour fares.

Finding: No deficiency

20. Section 5310 Program

Basic Requirement: Recipients must expend Section 5310 funds on eligible projects that meet the specific needs of seniors and individuals with disabilities. Projects selected for funding must be included in a locally-developed and coordinated public transit–human services transportation plan. Recipients must approve all subrecipient leases of Section 5310-funded vehicles. Leases of Section 5310-funded vehicles must include required terms and conditions. Either the recipient or subrecipient must hold the title to the leased vehicles.

Finding: Not applicable. This section only applies to recipients that receive Section 5310 funds directly from FTA.

21. Section 5311 Program

Basic Requirement: States must expend Section 5311 funds on eligible projects to support rural public transportation services and intercity bus transportation.

Finding: Not applicable. This section only applies to recipients that receive Section 5311 funds directly from FTA.

22. Public Transportation Agency Safety Plan

Basic Requirement: Recipients must comply with the Public Transportation Agency Safety Plan (PTASP) regulation (49 CFR 673) to ensure public transportation providers develop and implement an Agency Safety Plan (ASP). The PTASP Final Rule published in the Federal Register April 11, 2024 became effective May 13, 2024. The FTA expects transit agencies to address the regulatory changes in the new PTASP Final Rule in their next Agency Safety Plan (ASP) annual update.

The FTA requires applicable recipients to certify that they have established an ASP that meets the requirements of the PTASP regulation and 49 U.S.C. 5329(d) as part of the annual Certifications and Assurances for FTA grants and cooperative agreements. The FTA notes that, per 49 U.S.C. 5307(c)(1)(L), this certification is a required condition of receiving Section 5307 funding (though noncompliance can impact access to 5307 funding as well as other grant funds where 5307 requirements apply). The FTA monitors these certifications in its Transit Award Management System (TrAMS).

Finding: One (1) deficiency

Deficiency Description: **PTASP3-2: ASP missing required safety performance target(s)**

The recipient is not compliant with 49 CFR 673.11(a)(3) because its Agency Safety Plan (ASP) does not include all 14 required safety performance targets based on the National Public Transportation Safety Plan. The following safety performance targets were missing in the ASP:

- Major Events – This includes all safety and security major events as defined by the National Transit Database (NTD).
- Major Event Rate – This includes all safety and security major events as defined by the NTD, divided by Vehicle Revenue Miles (VRM).
- Collision Rate – This includes all collisions reported to the NTD divided by VRM.
- Pedestrian Collision Rate – This includes all collisions "with a person," as defined by the NTD, divided by VRM.
- Vehicular Collision Rate – This includes all collisions "with a motor vehicle," as defined by the NTD, divided by VRM.
- Transit Worker Fatality Rate – This includes all transit worker fatalities as defined by the NTD, including the categories "Transit Employee/Contractor," "Transit Vehicle Operator," and "Other Transit Staff," divided by VRM.
- Assaults on Transit Workers – This includes all assaults on transit workers as defined by the NTD.
- Rate of Assaults on Transit Workers – This includes all assaults on transit workers as defined by the NTD, divided by VRM.
- System Reliability – This includes Major Mechanical System failures as defined by the NTD.

Per 49 CFR 673.11(a)(3), the Public Transportation Agency Safety Plan must include annual safety performance targets based on the safety performance measures established under the National Public Transportation Safety Plan. Safety performance targets for the safety risk reduction program are only required for providers in large urbanized areas. (TCRTA does not serve a large urbanized area.)

Corrective Action and Schedule:

The recipient must submit in OTrak:

1. By October 30, 2026, a plan for submitting an updated ASP that addresses all required safety performance targets.
2. By January 14, 2027, an updated ASP that includes all 14 required safety performance targets based on the National Public Transportation Safety Plan.

After the site visit, TCRTA provided corrective action responses to address and close this deficiency. TCRTA provided an updated ASP that was approved by the Board and signed by the Accountable Executive on September 21, 2026. The updated ASP included all 14 required safety performance targets. **This deficiency is now closed.**

23. Cybersecurity

Basic Requirement: Recipients that operate rail fixed-guideway public transportation systems must certify compliance with the requirements for establishing a cybersecurity process under 49 U.S.C. 5323(v).

Finding: Not applicable. This section only applies to recipients that operate rail fixed-guideway public transportation systems.

V. Participants

Name	Title	Phone	E-mail
Tulare County Regional Transit Agency (TCRTA)			
Derek Winning	Executive Director	559-355-5281	dwinning@tularecag.ca.gov
Juana Sierra-Periz	Finance Manager	559-972-6740	jsierraperez@gotcrta.org
Danielle Puder	Accountant III	559-623-0831	dpuder@gotcrta.org
Chris Acevedo	Transit Manager	559-972-2467	cacevedo@gotcrta.org
Ashlee Compton	Transit Coordinator	559-972-0835	Acompton1@gotcrta.org
Sina Davoudi Kanderagh	Transit Analyst	559-972-6740	sdavoudikanderagh@gotcrta.org
Megan Flores	Transit Analyst	559-623-0831	mflores@tularecounty.ca.gov
Alissa Kennedy	Administrative Clerk	559-623-0832	Akennedy1@gotcrta.org
FTA – Region 9			
Darin Allan	Director, Office of Financial Management and Program Oversight	415-734-9470	darin.allan@dot.gov
Elliot Sperling	Transportation Program Specialist, Bay Area Office	415-734-9466	elliot.sperling@dot.gov
Tuba Group, Inc.			
David Crooks	Director, Audit & Assurance Services	703-417-9410	dcrooks@tubagroup.com
Sandy Frazier	Lead Reviewer	208-830-3067	sfrazier@tubagroup.com
Hana Getachew	Associate Reviewer	703-589-8530	hgetachew@tubagroup.com

Appendix – Governing Directives

F6-3: Single Audit submission deficient, including late submission

2 CFR200.512 Report submission (a) General

(1) The audit, the data collection form, and the reporting package must be submitted within 30 calendar days after the auditee receives the auditor's report(s) or nine months after the end of the audit period (whichever is earlier). The cognizant agency for audit or oversight agency for audit (in the absence of a cognizant agency for audit) may authorize an extension when the nine-month timeframe would place an undue burden on the auditee. If the due date falls on a Saturday, Sunday, or Federal holiday, the reporting package is due the next business day.

TC-AM1-1 Late or unsubmitted MRPs/FFRs

2 CFR 200.328 Financial reporting

(b) The Federal agency or pass-through entity must collect financial reports no less than annually. The Federal agency or pass-through entity may not collect financial reports more frequently than quarterly unless a specific condition has been implemented in accordance with § 200.208. To the extent practicable, the Federal agency or pass-through entity should collect financial reports in coordination with performance reports.

(c) The recipient or subrecipient must submit financial reports as required by the Federal award. Reports submitted annually by the recipient or subrecipient must be due no later than 90 calendar days after the reporting period. Reports submitted quarterly or semiannually must be due no later than 30 calendar days after the reporting period.

FTA Circular 5010.1F, Chapter. III, Section 6.d, Post-Award Administration

Post-Award Administration states that recipients must provide a narrative detailing the financial state of the award and clearly explain any anticipated cost overruns or savings identified under the award. If no financial activity occurred during the reporting period, the recipient must still file a financial report. The explanation must include a narrative to explain "no activity." For example, if no action has occurred over subsequent reports, and milestones originally indicated progress that should have occurred, then an explanation is needed. Or, if the MPR indicates contract awards or work completed, the FFR should reflect that activity, or otherwise explain how the MPR differs from the financial activity during the reporting period.

TC-AM2-2 MPR/FFR do not agree

2 CFR 200.328 Financial reporting

(b) The Federal agency or pass-through entity must collect financial reports no less than annually. The Federal agency or pass-through entity may not collect financial reports more frequently than quarterly unless a specific condition has been implemented in accordance with § 200.208. To the extent practicable, the Federal agency or pass-through entity should collect financial reports in coordination with performance reports.

(c) The recipient or subrecipient must submit financial reports as required by the Federal award. Reports submitted annually by the recipient or subrecipient must be due no later than 90 calendar days after the reporting period. Reports submitted quarterly or semiannually must be due no later than 30 calendar days after the reporting period

FTA Circular 5010.1F, Chapter. III, Section 6.d, Post-Award Administration

The following requirements pertain to each FFR:

(1) All financial facts (e.g., expenditures and obligations) relating to the award (scope of work and supporting activities) must be included; the purpose of each financial report and applicable reporting period should be completely and clearly displayed in the reports.

(2) Reported financial data must be accurate to the last approved award budget (this may be the initial award, or last revision to the award budget or amendment to the award) and the reporting period. The requirement for accuracy does not rule out inclusion of reasonable estimates when precise measurement is impractical, uneconomical, unnecessary, or conducive to delay. Financial data reported may reconcile data included in the prior report, and these adjustments must be explained in the explanation/remarks section of the report.

(3) Financial reports must be based on the required supporting documentation. Documentation should be maintained in the recipient's official financial management system, which produces information that objectively discloses financial aspects of events or transactions.

(4) Financial data reported must be derived from the recipient's accounting system and should be consistent with financial management requirements, such as those under 2 CFR 200.302. It should be maintained on a consistent, periodic basis with material changes in accounting policies or methods and their effect clearly explained.

(5) Reporting terminology used in financial reports to FTA must be consistent with receipt and expense classifications included in the latest award.

(7) The recipient must also provide remarks to help explain the FFR, particularly any reconciliation (e.g., refunds) identified in the FFR.

(8) The recipient must also certify or attest that the information provided in the FFR is accurate.

TC-AM3-1 MPRs lack required information

FTA Circular 5010.1F, Chapter. III, Section 6.e. Post-Award Administration

Milestone Progress Reports (MPR). The MPRs must be submitted for each active award. The MPR is the primary written communication between the recipient and FTA regarding award progress. This report must be submitted electronically via TrAMS based on the established reporting schedule. If only operating assistance is included in the Award, the reporting requirements are limited to the actual dates when all federal assistance has been expended.

The information provided in MPRs must be as complete as possible, highlighting progress toward project objectives and any potential problem areas.

Each MPR must include the following data as appropriate:

(1) At a minimum, the current status of each milestone that has passed during the prior

reporting period, within an active Award. FTA, at its discretion, may request a recipient to update each milestone within an active Award. MPRs must identify:

(a) The actual completion dates for any milestones completed during the reporting period,

(b) Any revised dates when any original (or last revised) completion dates were not met.

(c) If the milestone date exceeds the Award end date, the recipient must consult the FTA Regional Office to determine if an award modification is required to change the Award end date through a budget revision or an amendment.

(2) A narrative of the activity status, any problems encountered in implementation, specification preparation, bid solicitation, resolution of protests, and third-party contract Awards.

(3) A detailed discussion of all Award Budget or schedule changes.

(4) An explanation of why scheduled milestones or completion dates were not met.

(5) Identification of problem areas and a narrative on how the problems will be resolved.

(6) A discussion of the expected impacts and the efforts to recover from the delays.

(7) An analysis of each significant project cost variance: Completion and acceptance of equipment and construction or other work should be discussed, together with a breakout of the costs incurred and those costs required to complete the project. Use quantitative measures, such as hours worked, sections completed, or units delivered.

(8) A list of all outstanding claims exceeding $100,000, and all claims settled during the reporting period. This list should be accompanied by a brief description, estimated costs, and the reasons for the claims.

(9) A list of all potential and executed change orders, as defined in Circular 4220.1G, and amounts exceeding $100,000, pending or settled, during the reporting period. This list should be accompanied by a brief description. Identification of change orders does not imply notification, acceptance, or approval of budgetary changes that might be required

(10) A list of claims or litigation involving third-party contracts and potential third-party contracts that:

a) Have a value exceeding $100,000;

b) Involve a controversial matter, irrespective of amount; or

c) Involve a highly publicized matter, irrespective of amount.

(11) A list of all real property acquisition actions, including just compensation, property or properties under litigation, administrative settlements, and condemnation for each parcel during the reporting period.

(12) All rolling stock ALIs must include a milestone for Contract Award.

P4-1 Responsibility determination

49 U.S.C 5325(j) AWARDS TO RESPONSIBLE CONTRACTORS

"(1) IN GENERAL. Federal financial assistance under this chapter may be provided for contracts only if a recipient awards such contracts to responsible contractors possessing the ability to successfully perform under the terms and conditions of a proposed procurement.

(2) CRITERIA. Before making an award to a contractor under paragraph (1), a recipient shall consider:

A. the integrity of the contractor;

B. the contractor's compliance with public policy;

C. the contractor's past performance, and

D. the contractor's financial and technical resources."

2 CFR 200.318(h) General procurement standards

(h) The recipient and subrecipient must award contracts only to responsible contractors that possess the ability to perform under the terms and conditions of a proposed contract. The recipient or subrecipient must consider contractor integrity, public policy compliance, proper classification of employees (see the Fair Labor Standards Act, 29 U.S.C 201m Chapter 8), past performance record, and financial and technical resources when conducting a procurement transaction. See also § 200.214.

Procurement P8-2 Improper simplified acquisition procedures and 8-5 Lacking required justification and documentation for noncompetitive award(s)

2 CFR 200.320 Procurement methods.

There are three types of procurement methods described in this section: informal procurement methods (for micro-purchases and simplified acquisitions); formal procurement methods (through sealed bids or proposals); and noncompetitive procurement methods. For any of these methods, the recipient or subrecipient must maintain and use documented procurement procedures, consistent with the standards of this section and §§ 200.317, 200.318, and 200.319.

(a) Informal procurement methods for small purchases. These procurement methods expedite the completion of transactions, minimize administrative burdens, and reduce costs. Informal procurement methods may be used when the value of the procurement transaction under the Federal award does not exceed the simplified acquisition threshold as defined in § 200.1. Recipients and subrecipients may also establish a lower threshold. Informal procurement methods include:

(2) Simplified acquisitions-

(i) Simplified acquisition procedures. The aggregate dollar amount the procurement transaction is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If simplified acquisition procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources. Unless specified by the Federal agency, the recipient or subrecipient may exercise judgement in determining what number is adequate.

(ii) Simplified acquisition thresholds. The recipient or subrecipient is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk and its documented procurement procedures which may be lower than, but must not exceed the threshold established in the FAR.

(c) Noncompetitive procurement. There are specific circumstances in which the recipient or subrecipient may use a noncompetitive procurement method. The noncompetitive procurement method may only be used if one or more of the following circumstances apply:

(1) The amount of the procurement transaction does not exceed the micro-purchase threshold (see paragraph (a)(1) of this section);

(2) The procurement transaction can only be fulfilled by a single source;

(3) The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;

P10-1 Lacking independent cost estimate and **P10-2 Lacking required cost or price analysis**

2 CFR 200.324 Contract cost and price

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under subpart E of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

FTA Circular 4220.1G Chapter VI 4. a. Cost Analysis

The recipient should perform a cost analysis when a price analysis will not provide sufficient information to determine the reasonableness of the contract price. The recipient should perform a cost analysis when the offeror submits elements (e.g., labor hours, overhead, materials,) in its proposal. The recipient should also perform a cost analysis when price competition is inadequate, e.g., when only a sole source is available, or when performing a contract modification. The recipient may not need to perform a cost analysis if it can analyze the price reasonableness of the proposed contract based on a catalog or market price of a commercial product sold in substantial quantities to the general public or based on prices set by law or regulation.

FTA Circular 4220.1G Chapter VI 4. b. Price Analysis

If the recipient determines that competition was adequate, it may perform a price analysis instead of a cost analysis. One method to record this price analysis is through the use of a preprinted form on which a contracting officer (or other responsible person) can annotate a finding of fair and reasonable pricing and check off the most common reasons why this would be so, such as catalog or market prices offered in substantial quantities to the general public, regulated prices (for example, for many utilities purchases), or a comparison with recent prices for similar goods and services.

P11-1 Missing FTA Clauses

2 CFR 200.327 Contract provisions

The recipient's or subrecipient's contracts must contain the applicable provisions described in Appendix II of 2 CFR 200 - FTA Master Agreement (34) Section 34. Safe Operation of Motor Vehicles. ...

(a) Seat Belt Use. The Recipient agrees to implement Executive Order No. 13043, "Increasing Seat Belt Use in the United States," April 16, 1997, 23 U.S.C. § 402 note, (62 Fed. Reg. 19217), by:

(1) Adopting and promoting on-the-job seat belt use policies and programs for its employees and other personnel that operate company-owned vehicles, company-rented vehicles, or personally operated vehicles; and

(2) Including a "Seat Belt Use" provision in each third-party agreement related to the Award.

(b) Distracted Driving, Including Text Messaging While Driving. The Recipient agrees to comply with:

(1) Executive Order No. 13513, "Federal Leadership on Reducing Text Messaging While Driving," October 1, 2009, 23 U.S.C. § 402 note, (74 Fed. Reg. 51225);

(2) U.S. DOT Order 3902.10, "Text Messaging While Driving," December 30, 2009; and,

(3) The following U.S. DOT Special Provision pertaining to Distracted Driving:

(i) Safety. The Recipient agrees to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while using an electronic device supplied by an employer, and driving a vehicle the driver owns or rents, a vehicle Recipient owns, leases, or rents, or a privately-owned vehicle when on official business in connection with the Award, or when performing any work for or on behalf of the Award;

(ii) Recipient Size. The Recipient agrees to conduct workplace safety initiatives in a manner commensurate with its size, such as establishing new rules and programs to prohibit text messaging while driving, re-evaluating the existing programs to prohibit text messaging while driving, providing education, awareness, and other outreach to employees about the safety risks associated with texting while driving; and

(iii) Extension of Provision. The Recipient agrees to include the preceding Special Provision of section 34(b)(3)(i) – (ii) of this Master Agreement in its third party agreements and encourage its Third-Party Participants to comply with this Special Provision, and include this Special Provision in each third-party sub agreement at each tier supported with federal assistance.

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Award

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable. …

§ 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain covered telecommunications equipment or services

(2) Extend or renew a contract to procure or obtain covered telecommunications equipment or services; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain covered telecommunications equipment or services.

(b) As described in Public Law 115–232, "covered telecommunications equipment or services" means any of the following:

(1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(2) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(3) Telecommunications or video surveillance services provided by such entities or using such equipment.

(4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(c) For the purposes of this section, "covered telecommunications equipment or services" also include systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(d) In implementing the prohibition under section 889 of Public Law 115–232, heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

When the recipient or subrecipient accepts a loan or grant, it is certifying that it will comply with the prohibition on covered telecommunications equipment and services in this section. The recipient or subrecipient is not required to certify that funds will not be expended on covered telecommunications equipment or services beyond the certification provided upon accepting the loan or grant and those provided upon submitting payment requests and financial reports.

For additional information see section 889 of Public Law 115–232 and §200.471.

Public Transportation Agency Safety Plan PTASP 3-2

49 CFR § 673.11 General Requirements

(a) A transit agency or State must establish a Public Transportation Agency Safety Plan that meets the requirements of this part and, at a minimum, consists of the following elements:

(1) The Public Transportation Agency Safety Plan, and subsequent updates, must be signed by the Accountable Executive and approved by—

(i) For a large urbanized area provider, the Safety Committee established pursuant to § 673.19, followed by the transit agency's Board of Directors or an equivalent entity; or

(ii) For all other transit agencies, the transit agency's Board of Directors or an equivalent entity.

(2) The Public Transportation Agency Safety Plan must document the processes and activities related to Safety Management System (SMS) implementation, as required under subpart D of this part.

(3) The Public Transportation Agency Safety Plan must include annual safety performance targets based on the safety performance measures established under the National Public Transportation Safety Plan. Safety performance targets for the safety risk reduction program are only required for large urbanized area providers.

(4) The Public Transportation Agency Safety Plan must address all applicable requirements and standards as set forth in FTA's Public Transportation Safety Program and the National Public Transportation Safety Plan. Compliance with the minimum safety performance standards authorized under 49 U.S.C. 5329(b)(2)(C) is not required until standards have been established through the public notice and comment process.

(5) Each transit agency must establish a process and timeline for conducting an annual review and update of the Public Transportation Agency Safety Plan.

...

(b) A transit agency may develop one Public Transportation Agency Safety Plan for all modes of service or may develop a Public Transportation Agency Safety Plan for each mode of service not subject to safety regulation by another Federal entity.

This page intentionally left blank.

Tulare County Regional Transit Agency

AGENDA ITEM V - E
October 19, 2026
Prepared by Derek Winning, TCRTA Staff

SUBJECT:

Information: Election of TCRTA Chair and Vice Chair

BACKGROUND:

At the TCRTA Board meeting of January 27, 2025, the Board of Directors elected Director Micari as Chair and Director Reynosa as Vice Chair. The terms for the selected officers shall conclude on January 26, 2027.

As specified in the TCRTA Joint Powers Agreement and Bylaws, TCRTA Board of Directors shall appoint a Chair and Vice Chair to serve for two years, however there is no limit on the number of terms directors may serve. The regular biennial election of officers shall be held at the Board's first regular meeting of the applicable calendar year (January 2027).

DISCUSSION:

This item is information only and is intended to inform the TCRTA Board of Directors that the terms of the current Chair and Vice Chair are set to expire under the terms of the TCRTA JPA and Bylaws.

RECOMMENDATION:

TCRTA Board of Directors elect a Chair and Vice Chair at the regularly scheduled January 2027 TCRTA Board meeting.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. Bylaws of the Tulare County Regional Transit Agency

This page intentionally left blank.

BYLAWS OF THE
TULARE COUNTY REGIONAL TRANSIT AGENCY
2020

A. GENERAL PROVISIONS

1. Formation and Purpose of the Tulare County Regional Transit Agency

The TULARE COUNTY REGIONAL TRANSIT AGENCY ("TCRTA" or "Transit Agency") is a joint powers agency formed by the County of Tulare and the Cities of Exeter, Farmersville, Lindsay, Porterville, Tulare, and Woodlake (each, a "Member Agency" and together, the "Member Agencies") pursuant to Section 6500 *et seq.* of the Government Code of the State of California through the adoption of a Joint Powers Agreement that became effective on August 11, 2020 (the "Joint Powers Agreement").

The purpose of the Joint Powers Agreement is to empower the Member Agencies to exercise their common powers by the formation and operation of TCRTA, with full power and authority to own, operate, and administer a public transportation system within the jurisdictions of the Member Agencies. TCRTA is and shall operate as a public agency separate and apart from the Member Agencies.

2. Purpose of Bylaws

The purposes of these Bylaws are to assist TCRTA's governing Board of Directors ("Board") as it sets policy and conducts the business and affairs of TCRTA. These Bylaws are intended to help clarify and define the responsibilities of the officials of TCRTA, to supplement the Joint Powers Agreement and state law, and to promote guidelines that are more specific for the actions of the Board by means that are fair, fiscally responsible, and protective of the interests of the people served by TCRTA. These Bylaws express the consensus of the Board as to policy matters covered but are not intended to be exhaustive nor are they intended to restrict the otherwise lawful authority of the Board. Notwithstanding any other term, provision, or condition of these Bylaws, no otherwise lawful act of the Board or the officers of TCRTA shall be invalidated by reason of any term, provision, or condition of these Bylaws.

3. Roster of Public Agencies

Pursuant to California Government Code section 53051, each time a change is made in the name of TCRTA, the address of TCRTA, or a change in the members of the Board, a notice of same shall be filed by TCRTA's Executive Director (or his or her designee) with the California Secretary of the State and the Tulare County Clerk within ten (10) days of the change.

4. Applicable Law

That which is contained in the applicable provisions of the Government and other applicable California Codes and regulations, together with applicable federal laws and regulations and the Joint Powers Agreement, shall govern the actions of TCRTA and the Board.

B. ORGANIZATION

1. Board of Directors

1.1 Unless otherwise expressly stated, the powers of TCRTA shall be exercised by the Board.

1.2 The Board shall be composed of elected officials, hereafter called "Directors," from each Member Agency. Each Member Agency shall appoint one regular Director and one alternate Director to the Board. Each Director will serve at the pleasure of the Director's appointing authority; however, Directors who are members of the governing body of their respective Member Agencies shall cease to serve as Directors upon termination of that public office. The applicable appointing authorities shall fill vacancies on the Board of Directors.

1.3 The following shall sit as non-voting, *ex-officio* members of the Board:

1.3.1 The Tulare County Association of Governments Board members sitting as the Public Transit Representative and Alternate (if different than an already seated Director); and

1.3.2 The Calvans Executive Director or his/her designee.

1.4 Before entering on the duties of his or her office and after appointment to a new term each Director shall take (orally) and subscribe (sign) the oath or affirmation required by law before an officer authorized to certify oaths. The signed oath shall be kept on file in TCRTA's office.

1.5 The Directors shall serve on the Board without additional compensation but shall receive reimbursement for actual and necessary travel expenses incurred in the performance of their duties and outlined in accordance with policies established by the Board.

2. Officers of the Board of Directors

2.1 The Board shall elect a Chair and Vice-Chair from among the Directors, and such other officers as the Board may deem necessary. The regular biennial election of officers shall be held at the Board's first regular meeting of the applicable calendar year. An election to fill a vacancy in an office may be held at any regular meeting of the Board or a special meeting called for that purpose.

2.2 The Chair, Vice-Chair, and other officers elected by the Board each shall serve at the pleasure of the majority of the voting members of the Board and be elected for terms of two years, with no limit on the number of terms served. Each such officer shall continue to serve until his or her successor is elected, or until his or her death, resignation, or removal from office by the majority of the voting members of the Board, whichever occurs earlier.

2.3 The Chair shall preside at all meetings of the Board and generally shall perform all duties incident to the office of Chair and such other duties as may from time to time be assigned to such office by the

Board. The Chair shall have the same rights as the other Directors in voting, introducing motions, resolutions, and any discussions.

2.4 At the request of the Chair, or in case of his or her absence or disability, the Vice-Chair shall perform all duties of the Chair and, when so acting, shall have all the powers of, and be subject to all restrictions upon, the Chair. In addition, the Vice-Chair shall perform such other duties as may from time to time be assigned to that office by the Board of Directors or the Chair.

2.5 The Executive Director of the Transit Agency (provided for below) shall serve *ex-officio* as the Secretary of the Board. The Secretary shall (i) certify and keep at the office of the Transit Agency, or at such other place as the Board may order, the original or a copy of the Joint Powers Agreement, these Bylaws, and the other documents provided for below, as amended or otherwise altered; (ii) keep at the office of the Transit Agency, or at such other place as the Board may order, a book of minutes of all meetings of the Board, recording therein the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, and the proceedings thereat; (iii) see that all notices are duly given in accordance with the provisions of the Joint Powers Agreement, the Bylaws, or as required by law; (iv) be custodian of the records of the Transit Agency; (v) exhibit at all reasonable times to any Director., upon application, the Bylaws and minutes of the proceedings of the Board; and (vi) in general, perform all duties of the office of Secretary and such other duties as may from time to time be assigned to such office by the Board or the Chair.

2.6 Any officer may resign at any time by giving written notice to the Board. Any such resignation shall take effect at the time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed for regular election or appointment to such office. A Director elected to fill a vacant office shall serve for remainder of the unexpired term of said office, and shall be eligible for election for a regular term of such office thereafter in accordance with these Bylaws.

2.7 With prior Board approval, the Chair, the Vice-Chair, the Secretary, or any other designated officer, agent, or employee of the Transit Agency is authorized to execute all documents in the name of the Transit Agency.

C. MEETINGS OF THE BOARD

1. Meetings Generally

All meeting of the Board shall be called for, noticed, and conducted in accordance with the Ralph M. Brown Act found at California Government Code section 54950 *et seq*. (the "Brown Act"). Meetings may be canceled by a vote of the Board. The Board Secretary, in consultation with the Board Chair and Vice-Chair, shall prepare an agenda for each regular meeting and or a special meeting of the Board. Any Director may request an item to be placed on the regular meeting agenda or special meeting agenda.

2. **Regular Meetings**

At its first regular meeting of each calendar year, the Board of Directors shall establish a schedule of regular meetings for that year, including the date, time, and location for such meetings. Every regular meeting of the Board of Directors shall be held at such date and time and at such location within the boundaries of the County of Tulare as so established and publically noticed in the agenda for the meeting. Regular meetings of the Board may be cancelled or may be held on such other dates and/or at such other times and locations as may be approved by the Board or as directed by the Board's Chair.

3. **Special Meetings**

Special meetings may be called at any time by the Board's Chair, Vice-Chair, or at the suggestion of the TCRTA's Executive Director, or upon written request by any two members of the Board. Each member shall receive written notice at least 24 hours in advance of any special meeting unless the member has specifically waived this required notice. In accordance with the Brown Act, the call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such special meeting.

4. **Emergency Meetings**

Emergency meetings may be called without compliance with the 24-hour notice requirement in the case of any emergency situation involving matters upon which prompt action is necessary as set forth in the Brown Act.

5. **Closed Sessions**

Closed sessions may be held during a regular or special meeting. The general reason for a closed session must be made public as required by the Brown Act. Closed sessions not expressly authorized by the Brown Act are prohibited. Following a closed session, the Chair shall announce any action taken by the Board during such closed session to the extent such announcement is required by law.

6. **Quorum and Vote**

A majority of the total voting membership of the Board shall constitute a quorum for the transaction of business. Regular business will be acted upon by approval of a quorum of the Board, with the exception of the following actions which shall require approval by a unanimous vote of the Directors present and voting at a regular or special meeting of the Board, provided that a quorum of the Board is present and voting:

6.1 Approval of the TCRTA annual Budget (defined below), including any amendments or revisions thereto.

6.2 Local Transportation Fund (LTF) Claims Approval for Submittal to the Tulare County Association of Governments.

6.3 Withdrawal of a Member Agency from the Joint Powers Agreement prior to completion of initial new membership term (per Article I, Section 2 of the Joint Powers Agreement).

6.4 Readmission of an agency that was a prior member of the Transit Agency and has since withdrawn.

7. **Committees**

7.1 Standing Committees

The Board may create standing committees of the Board at its discretion. Standing committees shall be advisory committees to the Board and shall not commit TCRTA to any policy, act, or expenditure. Each standing committee may consider TCRTA related issues, on a continuing basis, assigned to it by the Board. The Board of Directors shall appoint committee members.

All meetings of standing committees of the Board shall be conducted as public meetings in accordance with the Brown Act. Minutes or summary notes for each meeting of each committee shall be forwarded to the Board of Directors as a public record.

7.2 *Ad Hoc* Committees

The Board shall appoint such *ad hoc* committees as may be deemed necessary or advisable. The specific duties and purpose of each *ad hoc* committee shall be outlined at the time of creation and appointment, and the committee shall be considered dissolved when its final report action has been made.

D. APPOINTMENT OF EXECUTIVE DIRECTOR

The Board shall appoint an Executive Director of TCRTA. The Executive Director shall serve at the pleasure of or upon the terms prescribed by the Board. The Executive Director so appointed may be an employee of a Member Agency, an employee of the TCRTA, or an independent contractor (or employee of an independent contractor). Under rules and regulations provided by the Board, the powers and duties of the Executive Director are:

1.1. To lead and coordinate the transit system of the Transit Agency and to be responsible to the Board for proper administration of all affairs of the Transit Agency.

1.2. To appoint, assign, direct, supervise, and, subject to the personnel rules adopted by the Board, discipline or remove Transit Agency employees.

1.3. To arrange for secondary support services, including: legal counsel, general services, office space, human resources, fiscal and administrative support, communications, information technology, payroll, and other support services necessary or convenient for the operation of the transit system and Transit Agency.

1.4. To supervise and direct the preparation of TCRTA's annual operating and capital improvement budgets, hereafter called "Budget," for the Board and be responsible for the Budget's administration after adoption by the Board.

1.5. To formulate and present to the Board plans for transit facilities and/or services and the means to finance them.

1.6. To supervise the planning, acquisition, construction, maintenance, and operation of the transit facilities and/or services of the Transit Agency.

1.7. To provide regular performance updates to the Board.

1.8. To attend all meetings of the Board and act as the Secretary of the Board. As Secretary, he or she shall cause to be kept minutes of all meetings of the Board, to cause a copy of the minutes of the previous Board meeting to be included with the agenda of the next regular meeting of the Board, and perform all of the duties of the Secretary as prescribed in Section B. 2.5. above.

1.9. To establish and maintain fare collection and deposit services.

1.10. To organize and operate an ongoing transit-marketing program, including special promotions.

1.11. To evaluate and propose new programs and public transportation services, with implementation to occur as approved by the Board.

1.12. To execute transfers within major budget units, in concurrence with the Treasurer/ Auditor-Controller of the Transit Agency, as long as the total expenditures of each major budget unit remain unchanged.

1.13. To purchase or lease items, fixed assets, or services within the levels authorized in the applicable Budget.

1.14. To lease buses, vans, and other transit vehicles on an "as needed" basis from public or private organizations when deemed necessary to assure continued reliability of service.

1.15. To perform such other duties as the Board may require in carrying out the policies and directives of the Board.

E. MISCELLANEOUS PROVISIONS

1. Treasurer and Auditor

Pursuant to California Government Code Section 6505.5, the County Treasurer and County Auditor of the County of Tulare has been designated in the Joint Powers Agreement as Treasurer and Auditor of the Transit Agency. As such, they shall have the powers, duties, and responsibilities as set forth in said section of the Government Code. The County of Tulare shall be compensated for the services rendered. The amount and

method of compensation agreed upon between the County and Transit Agency shall be set forth in the annual Budget of the Transit Agency.

2. **Annual Audit**

The Board shall cause an annual audit of the Transit Agency to be prepared and filed pursuant to California Government Code Section 6505. The Transit Agency shall pay the cost of such audit whether conducted by the County Auditor or an independent auditor.

3. **Official Bonds**

Pursuant to California Government Code Section 6505.1, the Board shall require the official bonds be filed by any officers, employees, or agents, which have access to the property of the Transit Agency. The cost of said bonds shall be borne by the Transit Agency.

4. **Purchasing Procedures**

The Board may establish purchasing procedures and policies to ensure the Transit Agency receives competitive prices for the lease or purchase of goods and services. Formal bidding shall not be required unless specifically directed by the Board or required by applicable state or federal law, or required in order to comply with applicable cooperative purchasing arrangements.

5. **Indemnification**

The Transit Agency shall indemnify, defend, and hold harmless the Member Agencies, their officers, agents, and employees, and members of the Board of Directors, their officers, agents, and employees, and committee members, their officers, agents, and employees, from and against any and all claims and losses whatsoever, occurring or resulting to persons, firms, or corporations furnishing or supplying work, services, materials or supplies to the Transit Agency in connection with the performance of the Joint Powers Agreement, and, except as expressly provided by law, from any and all claims and losses accruing or resulting to any persons, firm or corporation, for damage, injury, or death arising out of or connected with the Transit Agency's performance of its obligations under the Joint Powers Agreement. Nothing herein shall limit the right of the Transit Agency to purchase insurance or to create a self-insurance mechanism to provide coverage for the foregoing indemnity.

In this regard, the Member Agencies do not intend hereby to be obligated either jointly or severally for the debts, liabilities or obligations of the Transit Agency, except as may be specifically provided for in California Government Code Section 895.2 as amended or supplemented. Provided, however, if any Member Agency is, under such applicable law, held liable for the acts or omissions of the Transit Agency caused by negligent or wrongful act or omission occurring in the performance of the Joint Powers Agreement, then such parties shall be entitled to contribution from the other Member Agencies so that after said contributions each Member Agency shall bear a proportionate share of such liability, in ratios consistent with those provided for in Article III, section 4 of the Joint Powers Agreement. This provision does not apply to acts or omissions of a Member Agency in implementing the public transit system approved by the Transit Agency within such Member Agency's boundaries and managed in whole or in part by such Member Agency.

6. **Privileges and Immunities**

All of the privileges and immunities from liability, exemptions from laws, ordinances and rules, all pension, relief, disability, workmen's compensation, and other benefits which apply to the activity of officers, agents or employees of any Member Agency when performing their respective functions within the territorial limits of their respective public agencies, shall apply to them to the same degree and extent while engaged in the performance of any of their functions and duties extraterritorially under the auspices of the Transit Agency and the provisions of the Joint Powers Agreement.

7. **Policies and Procedures, Bylaws, Conflict-of-Interest Code, and Debt Policies**

Within the first six (6) months of the Transit Agency's existence, the Board shall establish a Policies and Procedures Manual to govern the day-to-day operations of the Transit Agency, local debt policies pursuant to California Government Code section 8855, and a Conflict-of-Interest Code pursuant to California Government Code section 87300, all of which are not inconsistent either with applicable law or with the Joint Powers Agreement. Each Director and Member Agency shall receive a copy of the adopted Policies and Procedures Manual, these Bylaws, and the Conflict-of-Interest Code. Thereafter, the Board may amend or repeal any bylaw, regulation, policy, procedure, or portion of the Conflict-of-Interest Code, provided that such action is not inconsistent with either the applicable law or the Joint Powers Agreement. The Executive Director shall send to each Director and to each Member Agency all Bylaw amendments, and Debt Policy and Conflict-of-Interest Code revisions promptly after adoption by the Board.

8. **Fiscal Year and Budget**

The fiscal year for the Transit Agency shall be July 1 through June 30 of the following calendar year.

The Board shall adopt an annual Budget prior to the beginning of each fiscal year. Except as otherwise provided in Article III, Section 4 of the Joint Powers Agreement, a unanimous vote of approval by all Directors present and voting at a regular or special meeting of the Board, at which a quorum must be present, shall be required for the adoption of the Budget, and any amendments or revisions thereto.

9. The annual Budget may carry forward funds for future fiscal years where necessary to reflect obligations under state or federal funding or grant agreements.

10. **Amendment**

These Bylaws may be amended by the Board from time-to-time as the Board deems necessary. Such amendments shall be considered to be within the regular business of the Board and may be adopted upon approval of a quorum of the Board.

* * * * * * * * * * * * * * * * * *

BYLAWS OF THE
TULARE COUNTY REGIONAL TRANSIT AGENCY
2020

THESE BY-LAWS RATIFIED ON August 17, 2020 by the following vote:

SIGNATURES OF BOARD OF DIRECTORS:

CHAIR: Kuyler Crocker

VICE CHAIR: Jose Sigala

DIRECTOR: Greg Gomez

DIRECTOR: Pam Kimball

DIRECTOR Virginia Gurrola

DIRECTOR: Rudy Mendoza

ATTEST:

Theodore Smalley, AGENCY INTERIM SECRETARY:

BYLAWS OF THE
TULARE COUNTY REGIONAL TRANSIT AGENCY
2020

THESE BY-LAWS RATIFIED ON August 17, 2020 by the following vote:

SIGNATURES OF BOARD OF DIRECTORS:

CHAIR: Kuyler Crocker

VICE CHAIR: Jose Sigala

DIRECTOR: Greg Gomez

DIRECTOR: Pam Kimball

DIRECTOR Virginia Gurrola

DIRECTOR: Rudy Mendoza

ATTEST:

Theodore Smalley, AGENCY INTERIM SECRETARY: