

ADDENDUM NO. 3

Clarification of Billable Hours, Revision to Price List Sheets, Clarification of Hourly Rates

Issued by: Tulare County Regional Transit Agency

Original RFP Issue Date: February 2nd, 2026

Addendum Issue Date: March 11th, 2026

Proposal Due Date: March 20th, 2026 at 5:00 PM (PT)

Purpose of Addendum No. 3

This Addendum is issued for the following purposes:

1. **Clarification of Billable Service Hours:** Provides guidance regarding the calculation of billable service hours for ADA Paratransit, Fixed Route, On-Demand, and LOOP services.
2. **Revision to Price List Sheets:** Updates the Price List Sheets to clarify which service hour categories (Revenue Hours or Total Hours) should be used when completing the pricing templates.
3. **Clarification of Hourly Rates:** Clarifies that proposers shall provide a single hourly rate applicable to all services included in this solicitation.

Clarification of Billable Service Hours

TCRTA is providing the following guidance regarding the calculation of billable service hours for purposes of completing the Price Proposal Sheet. This guidance clarifies the methodology proposers should use when calculating service hours for each service type. To the extent this guidance differs from or clarifies any prior instructions or interpretations provided in the RFP or previous communications, the guidance below shall govern and should be used by proposers when preparing their price proposals.

ADA Complementary Paratransit Service

When developing pricing assumptions for ADA Complementary Paratransit Service, proposers shall use the Revenue Hours table. Revenue hours represent service time beginning with the first passenger pickup and ending with the final passenger drop-off, regardless of whether the passenger is a no-show, and exclude deadhead time (i.e., travel time from the yard to the first pickup and from the final drop-off to the yard).

Commuter and Fixed-Route Service

When developing pricing assumptions for Commuter and Fixed-Route Service, proposers shall use the Revenue Hours table. Revenue hours represent service time beginning at the first scheduled stop and ending at the final scheduled stop, including delays beyond the Contractor's

control, and exclude deadhead time (i.e., travel from the yard to the first stop and travel from the final stop to the yard).

On-Demand Service

When developing pricing assumptions for On-Demand Service, proposers shall use the Total Hours table. On-demand service is calculated on a gate-to-gate basis, including all travel and waiting time beginning with departure from the yard and ending upon return to the yard. Operator meal periods or lunch breaks are not considered billable service hours.

LOOP Service

Proposers shall use the Total Hours table when calculating service hours for LOOP. LOOP service is calculated on a gate-to-gate basis, including all travel and waiting time beginning with departure from the yard and ending upon return to the yard. Operator meal periods or lunch breaks are not considered billable service hours.

Proposers shall incorporate these assumptions when calculating their proposed pricing. Final totals shall be entered in the Price Proposal Sheet provided in the RFP.

Both tables are provided below for reference.

Projected Revenue Hours Table

FY 2026/27 – FY 2030/31					
Location	Commuter Route Revenue Hours	Local Route Revenue Hours	ADA Paratransit Revenue Hours	On Demand Revenue Hours	LOOP Revenue Hours
Dinuba	2,800	8,200	700	2,300	N/A
Exeter	N/A	N/A	N/A	15	N/A
Farmersville	N/A	N/A	N/A	500	N/A
Lindsay	N/A	N/A	300	900	N/A
Tulare	4,700	25,300	2,600	4,600	N/A
Woodlake	N/A	N/A	1,500	600	N/A
County	32,400	N/A	850	2,600	840
Tule River Tribe	2,400	N/A	N/A	N/A	N/A
Total	42,300	33,500	5,950	11,515	840

Projected Total Hours Table

FY 2026/27 – FY 2030/31					
Location	Commuter Route Total Hours	Local Route Total Hours	ADA Paratransit Total Hours	On Demand Total Hours	LOOP Total Hours
Dinuba	2,900	8,600	1,100	3,500	N/A
Exeter	N/A	N/A	N/A	20	N/A
Farmersville	N/A	N/A	N/A	800	N/A
Lindsay	N/A	N/A	600	2,000	N/A
Tulare	5,100	27,100	4,500	7,400	N/A
Woodlake	N/A	N/A	2,500	1,100	N/A
County	35,400	N/A	1,500	12,200	900
Tule River Tribe	2,500	N/A	N/A	N/A	N/A
Total	45,900	35,700	10,200	27,020	900

Revision of Multi-Year Price Template 1 and Multi-Year Price Template 2

TCRTA has revised the following pricing templates:

- Multi-Year Price Plan (Routes, ADA Paratransit, On-Demand)
- Multi-Year Price Plan (LOOP Bus Service)

The templates have been updated to provide additional clarity regarding the service hour assumptions to be used when completing the pricing tables. Notes have been added specifying which hour categories (Revenue Hours or Total Hours) should be used for each service type. The excel spreadsheets have also been updated accordingly.

The revised templates are provided with this Addendum and replace the previously issued versions. Proposers shall use the updated templates when preparing their price proposals.

Clarification to Hourly Rates

TCRTA previously indicated that proposers could provide separate hourly rates by service type (e.g., different rates for on-demand services and fixed-route services). TCRTA has determined that proposers shall instead provide one hourly rate that applies to all services included in this solicitation.

Proposers shall therefore provide a single hourly rate that applies to all services included in this solicitation, including ADA Complementary Paratransit, Commuter/Fixed-Route, On-Demand, and LOOP services.

This clarification supersedes any prior guidance or interpretations that suggested proposers could submit multiple hourly rates by service type. Proposers should reflect this requirement when completing the Price Proposal Sheet.

All Other Terms

All other terms, conditions, and requirements remain unchanged. This Addendum No. 3 shall be considered part of the RFP documents and must be acknowledged by all proposers.

**1. Multi-Year Price Plan
(Routes, ADA Paratransit, On-Demand)
Cost per Hour**

Note: Use the following hours when completing this Price List Template:

- **Fixed-Route Service:** Revenue Hour
- **ADA Paratransit Service:** Revenue Hours
- **On-Demand Service:** Total Hours

Proposer: _____

Date Submitted: _____

Prepared By: _____

Cost Elements	Base Years (5 Years)					Optional Years		
	Year 1 FY 2026-2027	Year 2 FY 2027-2028	Year 3 FY 2028-2029	Year 4 FY 2029-2030	Year 5 FY 2030-2031	Year 6 FY 2031-2032	Year 7 FY 2032-2033	Year 8 FY 2033-2034
Driver Wages								
Payroll Taxes								
Workers' Compensation								
Sick/Vacation/Holiday								
Health Insurance								
Uniforms								
Training								
Drug Testing and Physicals								
Total Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Estimated Hours								
Cost per Hour	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**2. Multi-Year Price Plan
(LOOP Bus Service)
Cost per Hour**

Note: Use the following hours when completing this Price List Template:

- LOOP:** Total Hours

Proposer: _____

Date Submitted: _____

Prepared By: _____

Cost Elements	Base Years (5 Years)					Optional Years		
	Year 1 FY 2026-2027	Year 2 FY 2027-2028	Year 3 FY 2028-2029	Year 4 FY 2029-2030	Year 5 FY 2030-2031	Year 6 FY 2031-2032	Year 7 FY 2032-2033	Year 8 FY 2033-2034
LOOP Driver Wages								
Payroll Taxes								
Workers' Compensation								
Sick/Vacation/Holiday								
Health Insurance								
Uniforms								
Training								
Drug Testing and Physicals								
Total Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Estimated Hours								
Cost per Hour	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0